

25 January 2022

OVERVIEW AND SCRUTINY COMMITTEE 2

Overview and scrutiny of:
Economy; Business and Tourism; Planning
Corporate Resources; Sport, Recreation and Culture

A meeting of the **Overview and Scrutiny Committee 2** will be held on **Wednesday, 2nd February, 2022** at **10.00 am** in the **Council Chamber, Forde House Offices, Newton Abbot, TQ12 4XX**

PHIL SHEARS
Managing Director

Membership:

Councillors Bullivant (Chair), Swain (Vice-Chair), Austen, D Cox, Daws, Eden, Gribble, Hayes, G Hook, Morgan, Nuttall, L Petherick and Tume

Please Note: The public can view the live streaming of the meeting at [Teignbridge District Council Webcasting](#) (public-i.tv) with the exception where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

AGENDA

1. **Apologies**
2. **Minutes** (Pages 3 - 6)
To approve the Minutes of the meeting held on 11 January 2021
3. **Declaration of Interest**
4. **Public Questions (if any)**
5. **Councillor Questions (if any)**
6. **Executive Forward Plan**
To note forthcoming issues anticipated to be considered by the Executive over the

next 12 months. The Executive Forward Plan can be found [here](#).

7. **Work Programme** (Pages 7 - 12)
To review the Committee's work programme.
8. **Final Financial Plan Proposals 2022/23 to 2024-25** (Pages 13 - 66)
9. **Executive Member Biannual Update - Cllr Jefferies (Jobs and Economy)**
10. **Newton Abbot Cultural Quarter Report of the Task and Finish Group (to follow)**
11. **South and East Devon Habitats Regulations Executive Committee** (Pages 67 - 70)
To receive the Minutes of the meeting held on 28 October 2021
12. **Car Parks Task and Finish Group** (Pages 71 - 72)

If you would like this information in another format, please telephone 01626 361101 or e-mail info@teignbridge.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE 2

TUESDAY, 11 JANUARY 2022

Present:

Councillors Bullivant (Chair), Swain (Vice-Chair), D Cox, Gribble, Hayes, G Hook, Morgan and Nuttall

Present virtually: Councillor L Petherick

Members in attendance:

Councillors Connett, Keeling, Taylor and Nutley

Apologies:

Councillors Austen, Daws, Eden and Tume

Officers in Attendance:

Martin Flitcroft, Chief Finance Officer & Head of Corporate Services
Rosalyn Eastman, Business Manager, Strategic Place
Jack Williams, Performance Data Analyst
James Teed, Leisure Manager
Christopher Morgan, Trainee Democratic Services Officer
Trish Corns, Democratic Services Officer

80. MINUTES OF THE MEETING HELD ON 12 OCTOBER 2021

The Minutes of the meeting held on 12 October 2021 were approved as a correct record and were signed by the Chair.

81. DECLARATION OF INTEREST

None.

82. PUBLIC QUESTIONS

None.

83. COUNCILLOR QUESTIONS

None.

84. EXECUTIVE FORWARD PLAN

The Executive Forward Plan detailing issues to be considered over the next few months, including to which overview and scrutiny committee remit each issue fell, was noted.

85. WORK PROGRAMME

The Committee's work programme as circulated with the agenda was noted. The Newton Abbot Cultural Quarter Task and Finish group was added to the programme for reporting at the next meeting. The Car Parks Strategy review group was also added to the programme for the next meeting on 2 February 2022, to consider a report to agree the reforming of the group and the terms of reference.

86. INITIAL FINANCIAL PLAN PROPOSALS 2022/23 TO 2024/25

Councillor Keeling, the Executive Member for Corporate Resources referred to the agenda report and the Executive recommendation to Council on 13 January 2021 to approve the council tax base of 49,633 for 2022/23 as set out in appendix 2 to the agenda report. He thanked the Chief Finance Officer and staff for producing a balanced budget amongst the financial pressures and challenges of the covid pandemic.

The Chief Finance Officer presented the Council's budget proposals and the way forward for the Council as far as could be predicted given uncertainties regarding the pandemic and future government funding.

The impact of covid had been significant but the financial situation was better than at March 2020. Only one year government financial settlement had been granted and future funding streams were difficult to predict. The impact of Brexit was difficult to calculate and understand because this had been masked by covid. The predicted budget gap for 2024/25 was £2.7 million.

As the Council's Section 151 Officer he had a statutory responsibility to present a balanced budget.

The budget proposals included:

- An increase in the Band D council tax of £5 to £185.17 for 22/23(2.78%)
- £5 increase in Band D will leave us below the Devon average for Districts
- Fees and charges/rents income continue to be lower than pre covid levels
- Continued funding for a climate change officer and enhanced planning enforcement, more temporary resources
- Maintaining revenue reserves at just above £2 million (circa 13.0% of net revenue budget)
- Increasing climate change projects within the capital programme
- Increased support for Housing including the Teignbridge 100
- Provision for employment sites
- Tidy Teignbridge fund.
- Rural aid fund of £26,000

Key issues to resolve included:

- Heavy use of earmarked reserves to balance the books
- Significant savings in 21/22 and continuing into future years
- Revenue contributions to support capital programme remain at zero
- Staff savings where possible and vacancy management

- Communications with Government to clarify our predicament
- Inflationary increases in fees and charges in line with last year's MTFP
- Service reviews to deliver savings options
- Continuing with income generating projects where viable
- Significant service delivery was statutory

It was proposed, seconded and unanimously

RECOMMENDED

That Council resolves to approve the council tax base of 49,633 for 2022/23 as set out in appendix 2 of the agenda report for the Executive meeting on 4 January 2022.

The full presentation can be found at [Agenda for Overview and Scrutiny Committee 2 on Tuesday, 11th January, 2022, 10.00 am - Teignbridge District Council](#)

87. PLANNING ENFORCEMENT TASK AND FINISH GROUP - TERMS OF REFERENCE

Further to Minute 77 of the meeting on 12 October 2021, consideration was given to the report circulated with the agenda setting out the terms of reference for the task and finish group with a timescale of reporting to Committee in 6 months being June/July 2022.

It was unanimously

RESOLVED

The report be approved and membership be appointed by the group leaders on the ratio of 3:2:1 from the three main political parties, or any other interested Councillor.

88. EXECUTIVE MEMBER BIENNIAL UPDATE - SPORT, RECREATION AND CULTURE - COUNCILLOR NUTLEY

The Executive Member for Sport, Recreation and Culture updated the Committee on progress of services within the portfolio which included leisure centres, green spaces, rangers and resorts and cemeteries.

The update included the following:

- Recovering from the covid pandemic, particularly for loss of income for the leisure centres, and all three centres were open. Health and wellbeing activities, conservation tasks and events in parks and resorts were taking place.
- All age groups were participating in Council activities.
- Leisure centre refurbishments were on hold until income levels are restored to pre covid levels to support the business case for investment.
- Decarbonisation works were on schedule to be complete by March 2022 for Newton Abbot, Broadmeadow and the Lido.
- Budgets indicated leisure centres had recovered to 70% of pre covid income.
- Greenspaces/ Rangers and Resorts budgets were back on track. Some savings had been made through introducing some wildflower areas in place of

traditional bedding and reducing grass cutting frequencies, and increased income from concessions in seafront areas.

- Various play park improvements had been completed.
- The Dawlish SANGS was very popular with visitors at over 16,000 a year. The Matford SANGS development was continuing.
- 95% of leisure activities were now booked online. New activities were being introduced such as gymnastics which were proving popular.
- Challenges included: continuing efforts to get leisure facilities back to previous usage levels; improving open spaces and the sustainability of costs to the Council.

In response to Member questions, Councillor Nutley advised he would arrange for the anticipated opening dates of the Matford SANGS and the Lido Teignmouth to be made available in the Members Newsletter.

The full presentation can be found at [Agenda for Overview and Scrutiny Committee 2 on Tuesday, 11th January, 2022, 10.00 am - Teignbridge District Council](#)

89. COUNCIL STRATEGY PERFORMANCE MONITORING Q2

The Performance and Data Analyst referred to the agenda report covering the period 1 July to 30 September 2021, which updated performance of the Council's Strategy 2020-2030 T10 priorities. Details of the programmes, projects and performance indicators with a concern or caution status together with an explanation of the performance and improvement plan was detailed in the appendix of the agenda report.

In regards to CSWE 6.4 and CSWE 8.2 the reasons and explanations for the concern and caution was summarised in the report, as was the case for CSGP- 5.1.

It was unanimously,

RESOLVED

The agenda report and the actions being taken to rectify performance issues detailed in the report appendix be noted.

CLLR P BULLIVANT
Chairman

OVERVIEW & SCRUTINY COMMITTEE (2) WORK PROGRAMME 2022

Economy, Business and Tourism; Planning; Corporate Resources; Sport, Recreation and Culture

Portfolio Holders

Corporate Resources (Cllr Keeling)

Planning (Cllr Taylor)

Jobs & Economy (Cllr Jeffries)

Sport, Recreation & Culture (Cllr Nutley)

The Overview and Scrutiny Committee Work Programme details the planning activity to be undertaken over the coming months.

The dates are indicative of when the Committee will review the items. It is a flexible programme however and it is possible that items may need to be rescheduled and new items added with new issues and priorities.

Standing item

South and East Devon Habitat Regulations Executive Committee

2 February 2022 Deadline for final reports 13 January 2022	Report	Lead Officer / Next Steps
Car parks Review Group Term of Reference	Report	Cllr Bullivant
Cultural Quarter Newton Abbot Task and Finish Group	Report	Cllr Bullivant
Final Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer
Executive Member Presentation	Presentations	Councillor Jefferies (Jobs & Economy)

26 April 2022	Report	Lead Officer / Next Steps
Newton Abbot Cultural Quarter Task and Finish group	Report	Cllr P Bullivant
Council Strategy Performance Monitoring Q3	Report	EM Cllr A Connett Performance and Data Analyst
Open Spaces Delivery and Management in new housing development Task and Finish Group	Report	EM Cllr Taylor Business Manager Development Management
Executive Member Presentation	Presentations	Councillor Keeling (Corporate Resources)

21 June 2022	Report	Lead Officer / Next Steps
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Council Strategy Performance Monitoring Q4	Report	EM Cllr A Connett Performance and Data Analyst
Executive Member Presentation	Presentations	Councillor Taylor (Planning)

19 September 2022	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Nutley (Sport, Recreation and Culture)

14 November 2022	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Jefferies (Jobs & Economy)

10 January 2023	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Keeling (Corporate Resources)

7 February 2023	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Taylor (Planning)

Task & Finish Groups

Group		Lead Officer
COVID 19 Community Impact		Head of Community Services and Improvement
Newton Abbot Cultural Quarter		Head of Place & Commercial Services
Employment sites		Head of Place & Commercial Services
Car Parks		Head of Place & Commercial Services
BAME	Joint with OS(1)	Head of Community Services and Improvement

Items to be scheduled

Leisure in the Digital Age	Presentation	Leisure Manager
Update on Council Tax Reduction Scheme	Report	Revenue Benefits & Fraud Manager
First Homes (Interim Policy Statement)	Report	Principal Planner, Spatial Planning
Leisure Centre refurbishment	Report	Head of Operations Leisure Manager

Past Meetings

13 July 2021	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Keeling (Corporate Resources)
Council Strategy Performance Monitoring Q4	Report	Project Manager, BID EM Cllr A Connott Executive Members
Executive Member Presentation	Presentations	Cllr Jeffries (Jobs & Economy)

12 October 2021	Report	Lead Officer / Next Steps
Executive Member Presentation	Presentations	Councillor Taylor (Planning)
Newton Abbot Cultural Quarter Task & Finish Group	Report	Members of the Group Head of Place & Commercial Services
Council Strategy Performance Monitoring Q1	Report	Project Manager, BID EM Cllr A Connott Executive Members
Open Spaces Delivery and Management Task and Finish Group	Report	Executive Member Cllr Taylor (Planning)/ Business Manager Development Management
Proposed Planning Enforcement Task & Finish Group		Cllr Swain

14 December 2021 Cancelled	Report	Lead Officer / Next Steps
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11 January 2022	Report	Lead Officer / Next Steps
Initial Financial plan Proposals 2022/23 to 2024/25	Report	Chief Finance Officer

Executive Member Presentation	Presentations	Cllr Nutley (Sport, Recreation and Culture)
Council Strategy Performance Monitoring Q2	Report	Performance and Data Analyst EM Cllr A Connett
Planning Enforcement Task & Finish Group -Terms of Reference	Report	Cllr Swain / Business Manager Development Management

**PROPOSAL FORM FOR ITEMS FOR
FOR CONSIDERATION BY
OVERVIEW & SCRUTINY**

Submitted by:

Item for Consideration:

Expected outcome i.e. new policy, new action, new partnership, review and/or scrutinise the performance of other public bodies or of the Council in relation to its policy objectives, performance targets and/or particular service areas:

Priority for matter to be considered:

High (up to 3 months) Medium (3-6 months) Low (over 9 months).

Basis on which priority has been set

The suggested item should be included in future programme(s) because: (please tick as appropriate)

- (a) It is a district level function over which the district has some control
- (b) It is a recently introduced policy, service area of activity which would be timely to review.
- (c) It is a policy which has been running for some time and is due for review
- (d) It is a major proposal for change
- (e) It is an issue raised via complaints received
- (f) It is an area of public concern
- (g) It is an area of poor performance
- (h) It would be of benefit to residents of the district

(i) Which of the Council's objectives does the issue address?

(j) Is there a deadline for the Council to make a decision? (If so, when and why?)

Members are requested to provide information on the following:-

(k) What do you wish to achieve from the review?

(l) Are the desired outcomes likely to be achievable?

(m) Will it change/increase efficiency and cost effectiveness?

Additional information – an explanatory sentence or paragraph to be provided below to support each box which has been ticked.

Please return completed form to Democratic Services Department.

**Teignbridge District Council
Overview & Scrutiny 2
2 February 2022
Part i**

FINAL FINANCIAL PLAN PROPOSALS 2022/23 TO 2024/25

Purpose of Report

To consider the final financial plan proposals 2022/23 to 2024/25 for recommendation to Council on 22 February.

These proposals include recommended revenue and capital budgets for 2022/23 and planned in outline for 2023/24 and 2024/25.

Recommendation(s)

The Committee is recommended to resolve:

That the Overview and Scrutiny Committee 2 recommends that these proposals be considered together with any subsequent consultation comments for approval by Council as the final budget for 2022/23 and the outline plan for the subsequent years 2023/24 and 2024/25.

The proposed budget includes:

- **An increase in council tax of £5 or 2.78% to £185.17**
- **Continued funding for a climate change officer (with increased temporary resources) and enhanced planning enforcement**
- **Increased provision in the capital programme for climate change projects**
- **The continuing reduction in new homes bonus**
- **Other central funding reductions – in particular provisional assumptions for business rates for future years and reset of the baseline**
- **Reserves at 12.8 % of the net revenue budget or just over £2.0 million**
- **Increased support for housing including the Teignbridge 100 whilst backing business and bringing people and organisations together for local neighbourhood planning**
- **Infrastructure delivery plan investment funded by community infrastructure levy and external sources where available**
- **Continuation of grant funded South West Regional Monitoring Programme**
- **Town centre investment in infrastructure and employment**
- **The re-introduction of rural aid at £26,000 for 2022/23**
A new two year pot of £40,000 per annum for 'Tidy Teignbridge' initiatives to improve cleanliness for town and parish councils
- **A provision for voluntary and community sector small grant scheme for 2022/23**

- **Paying £1 million off our pension deficit in 2022/23 to reduce ongoing contributions**
- **Additional temporary resources to deliver expediently the significant projects and proposals identified above and within the capital programme, service reviews and processes to identify business and system improvements/developments, estate management, governance and communications**

Financial Implications

The financial implications are contained throughout the Executive report attached. The main purpose being to approve the final budget proposals for both revenue and capital budgets and medium term financial plan covering the years 2021/22 to 2024/25.

Martin Flitcroft – Chief Finance Officer

Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk

Legal Implications

The Executive is required under the budget and policy framework procedure rules in the constitution (section 7(a) and 7 (b)) to agree and recommend a budget to Council each year. See section 8 of the attached report.

Martin Flitcroft – Chief Finance Officer

Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk

Risk Assessment

The risks involved in not setting a balanced budget are highlighted throughout the attached report. The major risks are in 3.9, 4.14, 4.16 and 4.27 with reference to uncertainties as to income projections as a result of Covid 19, future funding – particularly business rates retention and New Homes Bonus and an alternative funding stream to replace New Homes Bonus when this is scrapped. A programme of identifying savings or increased income is required to meet the budget gaps in 2024/25 and future years thereafter if additional funding is not provided from Government.

Martin Flitcroft – Chief Finance Officer

Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk

Environmental/ Climate Change Implications

The revenue budget supports the funding of a Climate Change Officer and associated revenue budget and capital projects are highlighted which contribute

towards our climate change objectives in appendix 7 – capital programme. Additional temporary staffing resources are proposed within the revenue budget to assist with the implementation of various works to meet our climate change aspirations.

David Eaton – Environmental Protection Manager
Tel: 01626 215064 Email: david.eaton@teignbridge.gov.uk

Report Author

Martin Flitcroft – Chief Finance Officer
Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk

Executive Member

Councillor Richard Keeling – Executive Member for Resources

Appendices/Background Papers

Executive report 8 February 2022 and associated appendices
Budget and settlement files
The Constitution

1. PURPOSE

- 1.1** To consider the final financial plan proposals 2022/23 to 2024/25 as appended, to be considered by the Executive on 8 February 2022.
- 1.2** These proposals include recommended revenue and capital budgets for 2022/23 and planned in outline for 2023/24 and 2024/25.
- 1.3** The report and appendices to be considered by the Executive on 8 February 2022 are appended for ease of reference. Members are asked to refer to these papers for all background information.

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**Teignbridge District Council
Executive
8 February 2022
Part i**

FINAL FINANCIAL PLAN PROPOSALS 2022/23 TO 2024/25

Purpose of Report

To consider the final financial plan proposals 2022/23 to 2024/25 for recommendation to Council on 22 February.

These proposals include recommended revenue and capital budgets for 2022/23 and planned in outline for 2023/24 and 2024/25.

Recommendation(s)

The Executive propose a budget set out as in appendix 4 for revenue and appendix 7 for capital and

Resolve

That these proposals be considered together with any subsequent consultation comments for approval by Council as the final budget for 2022/23 and the outline plan for the subsequent years 2023/24 and 2024/25.

The proposed budget includes:

- An increase in council tax of £5 or 2.78% to £185.17
- Continued funding for a climate change officer (with increased temporary resources) and enhanced planning enforcement
- Increased provision in the capital programme for climate change projects
- The continuing reduction in new homes bonus
- Other central funding reductions – in particular provisional assumptions for business rates for future years and reset of the baseline
- Reserves at 12.8 % of the net revenue budget or just over £2.0 million
- Increased support for housing including the Teignbridge 100 whilst backing business and bringing people and organisations together for local neighbourhood planning
- Infrastructure delivery plan investment funded by community infrastructure levy and external sources where available
- Continuation of grant funded South West Regional Monitoring Programme
- Town centre investment in infrastructure and employment
- The re-introduction of rural aid at £26,000 for 2022/23
- A new two year pot of £40,000 per annum for 'Tidy Teignbridge' initiatives to improve cleanliness for town and parish councils

- **A provision for voluntary and community sector small grant scheme for 2022/23**
- **Paying £1 million off our pension deficit in 2022/23 to reduce ongoing contributions**
- **Additional temporary resources to deliver expediently the significant projects and proposals identified above and within the capital programme, service reviews and processes to identify business and system improvements/developments, estate management, governance and communications**

Financial Implications

The financial implications are contained throughout the report. The main purpose being to approve the final budget proposals for both revenue and capital budgets and medium term financial plan covering the years 2021/22 to 2024/25.

Martin Flitcroft – Chief Finance Officer

Tel: 01626 215246 Email: martin.flitcroft@teignbridge.gov.uk

Legal Implications

The Executive is required under the budget and policy framework procedure rules in the constitution (section 7(a) and 7 (b)) to agree and recommend a budget to Council each year. See section 8 of the report.

Martin Flitcroft – Chief Finance Officer

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Risk Assessment

The risks involved in not setting a balanced budget are highlighted throughout the report. The major risks are in 3.9, 4.14, 4.16 and 4.27 with reference to uncertainties as to income projections as a result of Covid 19, future funding – particularly business rates retention and New Homes Bonus and an alternative funding stream to replace New Homes Bonus when this is scrapped. A programme of identifying savings or increased income is required to meet the budget gaps for future years if additional funding is not provided from Government.

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The revenue budget supports the funding of a Climate Change Officer and associated revenue budget and capital projects are highlighted which contribute towards our climate change objectives in appendix 7 – capital programme. Additional temporary staffing resources are proposed within the revenue budget to assist with the implementation of various works to meet our climate change aspirations.

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Report Author

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Executive Member

Councillor Richard Keeling – Executive Member for Resources

Appendices/Background Papers

App 1 – Budget timetable 2022/23
App 2 – Recommended council tax base 2022/23
App 3 – Council tax calculator 2022/23
App 4 – Summary revenue plan 2021/22 onwards
App 5 – Revenue budget detail
App 6 – Fees and charges summary
App 7 – Capital programme
Budget and settlement files
The Constitution

1. PURPOSE

- 1.1** To consider the final financial plan proposals 2022/23 to 2024/25 for recommendation to Council on 22 February.
- 1.2** These proposals include recommended revenue and capital budgets for 2022/23 and planned in outline for 2023/24 and 2024/25.

2. SUMMARY

- 2.1** Recent budgets have taken account of reducing government grant over the period of the last comprehensive spending review. We have received the provisional local government finance settlement for 2022/23 which is a

settlement for one year. Lower tier services grant continues but at a lower sum (£0.15 million) and a new one off grant - 'Services Grant' has been provided for all local authorities. The allocation for Teignbridge is £0.234 million. New Homes Bonus (NHB) is extended for one more year but with no legacy payments. Council tax thresholds are maintained at the higher of 2% or above £5 (see 4.5 for full explanation). 100% business rates retention was promised in earlier consultations but with the transfer in of some funding obligations. Government had suggested introducing 75% business rates retention however this appears to be scrapped now as part of the levelling up agenda. We will continue to work as a Business rates pool with the rest of Devon. Receipt of revenue support grant ended in 2018/19 and new homes bonus legacy payments were reduced. The reduction was from 6 years to 5 years in 2017/18 and then to 4 years from 2018/19. An initial baseline reduction of 0.4% was also set for 2017/18 reducing the Bonus further. No further modifications were made in 2018/19 through to 2021/22. For 2022/23 New Homes Bonus continues for a further year following receipt of the provisional settlement. Government had indicated its intention to cease New Homes Bonus in future years with further consultation to take place next year about any future replacement. See also 4.16 below.

- 2.2** We have benefitted from previous savings plans and restructuring efficiencies are still producing cost reductions. This budget also benefits from the Strata partnership and savings made. We are in the first year of 'Better 2022' as part of the recovery plan to identify savings through service reviews following the successful Business Efficiency Service Transition (BEST) 2020 reviews and Business Challenge in earlier years.
- 2.3** The economy remains turbulent due to Covid 19 and the uncertainties continue about future demand, supply and outcomes now that we have left the European Union. Teignbridge has seen significant losses in income over the last eighteen months – in particular from fees and charges – the largest losses being leisure and car parking, rental income has also seen significant reductions. Some good recovery has taken place in specific income streams but still well below pre pandemic projections. The new Omicron variant is likely to provide further uncertainty.
- 2.4** General increases in most off street parking charges are proposed to cover inflation and in particular the continuing higher business rates from the revaluation which mainly falls on car parking (see also 4.3 below).
- 2.5** Rural aid has been re-introduced into the budget proposals at £26,000 for 2022/23 after having been frozen for two years due to the pandemic. Other schemes include a proposal for two years to increase funds to deal with street cleansing for towns and parishes to bid into totaling £40,000 per annum and the introduction of a voluntary sector small grant scheme at just over £9,000 for 2022/23.
- 2.6** The capital programme to 2024/25 includes infrastructure delivery plan projects funded by CIL and external sources where available. The investment in housing continues including the significant provision for social and

affordable housing (The Teignbridge 100) and investment in efficient heating systems. There are provisions for spending on climate related schemes, including a provision for the third phase of Public Sector Decarbonisation Scheme following successful bids in relation to Forde House and Newton Abbot Leisure Centre, Broadmeadow Sports Centre and Teignmouth Lido. The main aim is to reduce our impact on climate change and become carbon neutral, create more affordable homes and jobs. Significant provisions have also been included for town centre investment, including the Future High Streets Fund schemes, and employment infrastructure to help stimulate growth in the local economy and ensure it is an attractive and well-connected environment for local businesses. Prudential borrowing supports a number of projects where a good return on capital can be demonstrated. The South West Regional Coastal Monitoring Programme continues, fully funded from Environment Agency grant.

3. BACKGROUND

- 3.1** The budget and policy framework procedure rules in the Constitution set out the process for developing annual budgets and their approval by Council. Thus there is a budget timetable in the Executive forward plan which includes Overview and Scrutiny 1 and 2 consideration of the financial plan proposals. The detailed **timetable** is shown at **appendix 1**. The Council is responsible for the adoption of its budget including approving the appropriate level of council tax.
- 3.2** Previous budgets took account of reductions in government grant. An ambitious programme of **savings** was identified reducing costs and increasing income. **Revenue support grant** was cut by £1.0 million in 2015/16, just under an additional £0.9 million in 2016/17 and a further reduction of £0.75 million in 2017/18. In 2018/19 the reduction was just under £0.5 million leaving revenue support grant at just under £0.4 million. We received nothing in 2019/20 and thereafter.
- 3.3** The impact of Covid 19 resulted in a significant budget gap arising in 2020/21 and a **savings** exercise was undertaken to deliver in year savings of just over £2 million. These savings have also been assessed for future years and included where applicable. Rural Aid was suspended for two years but is to be re-introduced as detailed in 2.5 above. Covid 19 is likely to continue to impact on income streams in future years. The Government provided support for losses from sales, fees and charges for the first three months of 2021/22 and a further tranche of general grant funding but that has now ceased and nothing further has been provided. Capital schemes providing positive net income have also been reflected within the medium term financial plan.
- 3.4** **Business Efficiency Service Transition (BEST) 2020** was rebranded as **Better 2022** as part of the recovery plan work in response to the pandemic. Options for continuing to reduce budgets have been or are being evaluated and also the pressures or investment that might require those savings. Those savings that can be made have been built into the budgetary figures.

- 3.5 Our ten year Strategy takes us to 2030. This sets the tone for contributing to civic life and ensuring public services focus on 'place and person' while remaining accountable, fair and value for money. At the heart are the Teignbridge Ten overarching projects that guide our activities, where we focus our resources and how we shape services to deliver real progress for the district.
- 3.6 There are no proposed amendments to the council tax support scheme. The scheme already makes provision for an uplift in income band thresholds so we can protect claimants from receiving reduced levels of support as a result of a small uplift in their state benefits if necessary. A budget survey was planned and has been put on the website and publicised to encourage feedback. In particular it will be brought to the attention of **businesses**, the residents' panel and Teignbridge relationship groups.
- 3.7 The current council tax for Teignbridge is £180.17 per year for an average band D property. The 2021/22 **tax base** or effective number of properties for calculating council tax income is 48,410. Thus current year council tax income for the district is estimated at £8.7 million as shown in **appendix 2 - the recommended council tax base 2022/23**. A table of values for various increases in council tax is shown at **appendix 3 - the council tax calculator**.
- 3.8 Of the current total average annual £2,099.47 council tax collected per property, Teignbridge keeps 9% or just over £3.46 per week for its services. 72% goes to County, 11% to the Police, 4% to the Fire Authority and 4% to parishes and towns for their local precepts. The Teignbridge council tax of £180.17 is below the current average of Devon districts of £186.86.
- 3.9 Significant government funding and cost changes affecting us for current and future years are as follows:

Pay increases for current and future years. A one year deal to employees as tabled by the National Employers for Local Government Services for 2021/22 is not yet agreed. A flat rate increase for all grades of 1.75% and 2.75% for the lowest NJC point is proposed. This final offer is built into the current year's salary budgets. There is no agreed increase for next year however an assumption of 2% for next year and thereafter has been built into the initial financial plan proposals.

The actuarial valuation of the Devon pension fund for 31 March 2019 required increased employers contributions from the Employer over the next three years. We reduced this cost by upfront payments. We also propose repaying a further £1 million in 2022/23 to reduce the overall deficit;

The continuing consultation on reforms to New Homes Bonus paying only legacy payments reducing receipts and the proposal to potentially cease New Homes Bonus after 2022/23 and replace with an alternative source of housing funding and what that level of funding will be going forward;

The outcome of consultation on the changes to business rates.

A delayed reset of the baselines for the business rates retention scheme to 2023/24 and the impact on the business rates retained for 2023/24 and thereafter.

Additional staffing and running costs to maintain delivery of the refuse and recycling service and for the additional dwellings being built and in occupation. This includes the recent approval to increases in pay for this service using market forces.

Other budget pressures anticipated and included are for reduced income streams continuing as a result of Covid 19 and general activity levels. Any other gap can be met by use of earmarked reserves (with any additional shortfall in year being investigated and further savings being made in year).

- 3.10** The Executive has had three **monitoring** reports this financial year on 5 July, 16 September, and 2 November 2021. These have updated current year budgets and also future year forecasts. The provisional local government settlement was announced on 16 December and Teignbridge responded on 7 January. The final settlement is still awaited.

4. REVENUE FINANCIAL PLAN

- 4.1** **Appendix 4** to this report is the draft budget scenario for the next three years. The effects of budget variations in 2021/22 already approved by Executive and Full Council are included. Future savings expected from the Strata partnership have been fed into the plan.
- 4.2** Proposed **fees and charges** draft income totals for each service are shown at **appendix 5**. Detailed recommended fees and charges have been available on the website since early January at this [link](#). There are general changes for most charges with some areas being altered to reflect better alignment to cost recovery and/or comparable charges/market rates elsewhere. Charges at Newton Abbot indoor and outdoor market are still frozen after having been reduced previously.
- 4.3** Changes to car parking charges are mainly inflationary. This will help towards inflation, increases in card payment charges and rates increases arising from the revaluations that mostly affects car parks. The main changes have been to increase charges generally across the majority of car parks including permits and introduce all year round charges to public car parks that are currently free or have only 'Summer' charges at present.
- 4.4** The successful opt in green waste subscription has seen an increase in customers over the past year. It is proposed to increase the fee to £50 in 2022/23. The fee continues to be below the national average.
- 4.5** The **Localism Act** introduced the power for the Secretary of State to set principles each year under which council tax increases are determined as excessive. This can apply to Teignbridge, County, Fire, Police, or towns and parishes. For the current year limits are to continue to be set for all but towns and parishes with a referendum being triggered if districts had an increase of 2% and above, AND above £5.
- 4.6** In all such cases Teignbridge has to make the arrangements to hold a **local referendum** for residents. Costs can be recovered from the relevant

precepting authority. The Government has previously expected town and parish councils to demonstrate restraint when setting precept increases. They will be looking for clear evidence of how the sector is responding to this challenge, mitigating increases by the use of reserves where they are not earmarked for other purposes or for ‘invest to save’ projects which will lower ongoing costs. Any controls for town and parish councils continue to be deferred subject to these conditions being adhered to.

- 4.7 The extra income from any increase in **council tax** is shown at **appendix 3** and this additional amount would be recurring in future years. The proposal is to increase council tax in Teignbridge by 2.78% or £5 to £185.17. This is the annual charge for an average band D property and the increase equates to less than 10p a week. A £5 increase has also been assumed for 2023/24 and 2024/25.
- 4.8 Council tax **freeze grants** have ceased with the last one being received in 2015/16. This was equivalent to a 1% increase in council tax but assumed no council tax support reduction so amounted to £78,000.
- 4.9 Teignbridge is required to estimate the surplus or deficit on the council tax collection fund on 15 January each year for the following budget year. A surplus of £0.5 million was estimated which has to be shared between the major preceptors in 2022/23 per their current precepts. The District share is £62,309 allocated against next year’s budget as shown at line 18 in appendix 4.
- 4.10 **Settlement funding** of business rates retention baseline to the Council from Government is £3.4 million for the current year.
- 4.11 We had a **four year funding deal** which ended in 2019/20 and one year settlements for 2020/21 and 2021/22. We have now received a one year settlement for 2022/23 and the figures are shown in the table below:

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
	£million	£million	£million	£million	£million	£million
Revenue support grant	0.847	0.000	0.000	0.000	0.000	0.000
Rates baseline funding	3.169	3.685	3.339	3.394	3.394	3.394
New homes bonus	3.436	2.917	2.614	2.244	1.485	1.270
Main grant	7.452	6.602	5.953	5.638	4.879	4.664
Cash reduction in year		-0.850	-0.649	-0.315	-0.759	-0.215

Percentage reduction in year		-11%	-10%	-5%	-13%	-4%
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The table shows the cash reductions of £0.9 million in 2018/19, £0.6 million in 2019/20, £0.3 million in 2020/21, £0.8 million in 2021/22 and £0.2 million in 2022/23. Percentage reductions are 37% in total over the five years. Main grant funding had reduced by one third by 2019/20 when compared to 2013/14 when rates retention and council tax support started and continues to drop. Revenue support grant has also reduced from £4.5 million to zero over the same period to 2019/20. Uncertainty exists for 2023/24 when the delayed proposed reset of the baseline is likely to occur, reducing gains established from growth and altering business rates retention.

- 4.12 The **business rates retention** 50% funding system started on 1 April 2013. Rules for charging and rateable values are still set nationally by Government and the Valuation Office respectively. The system includes top ups, tariffs, levies and safety nets. The latter is to protect income to some extent within overall reducing national funding levels. The system is more complicated as Government has introduced small and rural business rates relief. The cost of this through loss of rates retention income to Teignbridge is generally covered by separate specific grant.
- 4.13 Within Devon it has been beneficial for authorities to form a **rates pool** to avoid any payment of levy from Devon to the Government. With historic assumptions of moderate business growth in the area significant savings have been achieved increasing over the years. The pool also spreads the risk of any business downturn in an authority over all members of the pool and encourages economic prosperity across authority boundaries. The Devon pool became a 100% business rate pilot for 2018/19 following its successful submission and reverted back to a rates pool thereafter. It is anticipated that whilst business rates income may stall/decline going forward the benefits of being in a pool for 2022/23 still exist and so an application for this has been submitted.
- 4.14 Teignbridge's position is better than the rates baseline because of estimated growth in business rates. We have also gained from pooling and this has been shown together with previous growth in the revenue summary as estimated rates retention and pooling gain. 100% rates retention was originally promised by 2020 but with the transfer in of some funding responsibilities and the share of the total for districts could have been reduced. Levies would cease but there may still be some opportunity for pooling of risk. Leaving the European Union and now Covid 19 appeared to have initially delayed the roll out of any eventual 100% business rates retention and a reset of baselines in 2022/23 which has now been postponed to 2023/24 will have a negative impact on funding levels. The provisional settlement now suggests that the initial move to 75% business rates retention is not to be pursued or the eventual 100% retention as a result of the levelling up agenda so we await the outcome of how the funding changes and consultation will be explored in the next twelve months.

- 4.15 New homes bonus** is also part of core funding and is top sliced from settlement grant. It is based on additional property brought into occupation in the previous year with a higher amount for affordable housing. Teignbridge is likely to receive £1.270 million for 2022/23.
- 4.16** Government reformed the new homes bonus reducing the length of payments from 6 years to 4 years. Since these original reforms payments were reduced further by elimination of any legacy payments and funding is for one year only. Government had intimated that it will cease New Homes Bonus after 2021/22 and replace with an alternative source of Housing funding. The spending review has allowed New Homes Bonus for one further year in 2022/23 and to review and cease this funding in future years. No details are available to clarify what this will mean in terms of future funding and whether it will provide similar funding levels to that received under New Homes Bonus. Government had allowed it freedom to change the baseline for 2022/23 however in the provisional settlement this will be left unaltered at 0.4%. The budgeted figures are based upon the provisional settlement with little change anticipated for the final settlement. Immaterial changes will be funded through alterations to the general reserve balance and any major reductions will be funded initially by use of the earmarked funding reserve with savings to be found in future years to replenish the reserve to an appropriate level.
- 4.17** Council tax benefit was replaced by **council tax support** from 1 April 2013. As the support reduces the tax base there is less council tax income for county, fire, police, and towns & parishes. The cost was around 90% funded by government grant initially but then transferred into main grant and not identified separately. The 10% shortfall was covered at Teignbridge, in the first year by one minor change to benefit, technical reforms, and use of transitional grant.
- 4.18** For 2014/15 two minor changes to compensate for the loss of transitional grant were consulted on and introduced. The majority of taxpayers adapted well to these changes, collection has been maintained and spend on council tax support itself continues to go down. There were further changes to the scheme applicable from 1 April 2017. No changes were made for 2018/19 or 2019/20. In 2020/21 the changes moved us to an income banded scheme due to the existing scheme not being compatible with the roll out of Universal Credit and with the aim to simplify administration and support the most vulnerable. In 2021/22 the minor change was to ensure claimants are protected from any adverse impacts to the Council tax reduction scheme arising from measures introduced by the Government to support claimants through the Covid 19 crisis and ensures no additional cost to the scheme, preserving entitlement at original levels. No changes to the scheme are planned for 2022/23 but depending on the annual uprating proposed by DWP in January 2022 we may need to increase the income threshold for claimants in Band 1 to accommodate the increase. This will protect existing claimants currently receiving 100% within this band from receiving a reduction in support to 75% as a result of receiving a small increase in state benefits. This will have a negligible impact on the costs of the scheme.

- 4.19** Teignbridge currently receives £297,000 for administering **housing benefit** and £158,000 for council tax support. **Universal Credit** started for Teignbridge from 9 November 2015 for new single job seekers and we went live with the full service in September 2018. There has been specific help from the department for work and pensions in connection with the transition but the current funding agreement ended in 2017. The main grant funding has been assumed to continue in future years.
- 4.20** The statutory minimum **National Living Wage** increased to £8.91 in April 2021 and will be £9.50 in April 2022. Continued exploration of apprenticeships and training will be encouraged to utilize available apprenticeship levy funding.
- 4.21** The **actuarial valuation** of the **Devon pension fund** effective from 1 April 2020 set Teignbridge contributions for future years. These were made up of a basic amount which increased from 14.6% to 16.6% for future service accrual plus an increasing cash sum to reduce the past service deficit. The amended cash sum payment started in 2020/21 at £1,254,000 increasing to £1,347,000 for 2022/23. We agreed to pay the past deficit contributions up-front to obtain a significant discount of 4.5% and this is built into the initial budget proposals. We are also planning to pay £1 million off the pension deficit in 2022/23. This will generate further savings in future year's payments which are projected to be between 6% and 7% every year.
- 4.22** **Investment income** remains low. Base rate was reduced to 0.10% on 19th March 2020 as part of the measures taken by the Bank of England (BOE) to support the economy during the Covid 19 pandemic. It remained the same until the Bank of England's monetary policy committee meeting on 16 December 2021, when it voted 8-1 to raise base rate to 0.25%. The Bank expects inflation to peak at 6% in April 2022. While Omicron has affected some sectors, the Bank said it was acting now due to its remit to control inflation over the medium term. The forecast path for base rate is for further modest rises, to around 1.0% by the end of 2022. Forecast investment income for the current year is £12,209 with an average daily lend of £33.7 million to the end of December 2021. This represents an average interest rate of 0.036%, in excess of the average 7-day LIBID rate, which has been consistently negative during 2021/22.

Over the last year, the Council has made use of its internal balances to rule out the need for external borrowing. With an underlying need to borrow (Capital Financing Requirement) of £19.6 million at the beginning of 2021/22 (estimated to be £21.2 million by the end of the year) and assuming a combination of Public Works Loans Board (PWLB) 10-year and 25-annuity loans, this represents interest saved of around £346,000.

It is anticipated that the internal balances available in 2022/23 will be lower due to capital expenditure and fewer Covid-related government grants. It is anticipated that net interest will be zero in 2022/23, rising to around £70,000 payable in 2023/24 and £100,000 payable in 2024/25, as further capital

projects are financed with borrowing. The PWLB has revised its borrowing conditions and CIPFA has revised its guidance so that loans are not available to finance investments which are primarily for financial yield.

- 4.23** The latest professional guidance on **reserves** issued in November 2008 recommends a working balance to help cushion the impact of uneven cash flows and avoid unnecessary temporary borrowing and a contingency to cushion the impact of unexpected events or emergencies. Earmarked reserves can also be built up to meet known or predicted requirements. Teignbridge operates with a low level of reserves compared to many districts and will look to utilize these (in particular earmarked reserves) to balance any funding gaps in the medium term financial plan as appropriate.
- 4.24** Our main contingent liability was settled eight years ago and provision has been made for other smaller potential liabilities. The current funding regime including rates retention, new homes bonus and council tax support carries a risk for us of likely more volatility in resources. We are more reliant on income generated from our own fees and charges as government funding reduces and the ongoing reduction in income in 2021/22 due to Covid 19 has created significant uncertainty on likely income receivable for the foreseeable future.
- 4.25** The Audit Commission December 2012 report 'Striking a balance' stated that reserves are an essential part of good financial management. They help councils cope with unpredictable financial pressures and plan for their future spending commitments. The proposed budget recommends general reserves to stay constant at just over £2 million being 13.3% of the net revenue budget in 2021/22 and 12.8% in 2022/23. This equates to 14.2% and 13.7% in later years. General reserves are held to accommodate continuing future uncertainties and increasing reliance on generating our own income.
- 4.26** Historically the **Executive** has **authority** to exceed the approved overall revenue budget by up to £100,000 from general reserves to meet unexpected expenditure within the year. The aim is to replenish the reserves in the same year by making compensating savings as soon as possible. It is recommended to maintain this allowance at £100,000 for future years. All other decisions with regard to budgetary change will be approved by reference to virement rules in the financial instructions.
- 4.27** In conclusion these budget proposals show how Teignbridge can start to prepare for the grant reductions, anticipated funding regime and losses in income due to Covid 19 by continuing to make savings and generate income. **The revenue budget is mainly funded over the medium term by savings found, additional income and principally from use of earmarked reserves built up to cover anticipated future reductions in funding however significant work is still required to identify the significant budget gaps which arise as shown in appendix 4 and will be ongoing. This is £2.6 million in 2024/25 before using earmarked reserves (line 14) built up to support the reduced funding together with further savings to be found to meet aspirations to bolster the capital programme in future**

years as contributions to capital have been reduced to zero to support the revenue budget and ideally should be re-established at around £0.5 million per annum initially. There may be a bigger budget gap if the alternative housing funding is not forthcoming or lower than the assumptions made. **The Chief Finance Officer (CFO) has a statutory duty to balance the budget each year and if this is not achievable at some point in the future it may be necessary for the CFO to issue a s114 notice.** Some support for Covid 19 losses has been provided by Government for sales, fees and charges in the first 3 months of 2021/22 and further conversations/lobbying to Government will continue to request funding for other streams of income and the likelihood that the impacts of Covid 19 through operating restrictions and demand will continue throughout 2021/22 and thereafter. Right to buy receipts cease after 2024 increasing funding pressures on the capital programme. Exploration of suggestions from the BEST2020 process (now rebranded as 'Better 2022') and service plan reviews have been incorporated into future budgets. Further suggestions will be worked up and costed to deliver savings to move towards balancing future budget years from 2024/25 alongside the ongoing investigation into commercial investment opportunities, alternative service delivery plans and review of our existing assets and their use. The use/closure of relevant assets and operations going forward will be monitored as part of the changing circumstances caused by the impact of Covid 19. These ideas together with any other income generation opportunities should help to identify funds to re-introduce revenue contributions to the capital programme. Introduction of a Teignbridge lottery scheme will be pursued to assist local community good causes with grant funding alongside any crowd funding opportunities. At the same time general reserves are anticipated to be around 13.3% of the budget at the end of 2021/22 which is equivalent to just over £2.0 million. The budget deficit for 2024/25 is likely to continue into future years and Members will be updated on progress with funding reforms/further Government funding/savings/Covid recovery plans to determine how the funding gap can be closed.

- 4.27** These proposals include a £5 increase in council tax next year and subsequent years and substantial capital investment over the next three years. They will be publicised and comments brought back to the Executive before making the final budget recommendation to Council for 22 February 2022.

5. CAPITAL PROGRAMME

- 5.1** The **capital programme** is shown at **appendix 7** with links to the Teignbridge 10 strategy projects. It continues to include significant provisions for investment in town centres and employment land and increasing support for housing including the Teignbridge 100 and climate change projects. Some of these will require prudential borrowing and each will be the subject of separate reports as the business cases are developed. The programme is partly funded by sales of assets. Community Infrastructure Levy, Section 106 and grant from the Housing Infrastructure Fund is anticipated to fund the

infrastructure plan. Contributions from revenue have been eliminated. A review of suggestions from the Better 2022 process may generate savings to support future revenue budget gaps and potentially re-introducing contributions to capital of £0.5 million per annum.

- 5.2** Government subsidy for housing disabled facilities grants through better care funding (received via Devon County Council) is assumed to continue at £1.25 million per annum. £1.2 million has been received in 2021/22, with the majority invested in grants towards the provision of disabled facilities and energy improvements. There is £1.9 million budgeted over the remainder of 2021/22 and during 2022/23 towards Warm Homes Fund schemes, funded mainly from government grant, with £0.01 million contributed from capital receipts. £1.1 million grant was also received from the Department for Business, Energy and Industrial Strategy in relation to Green Homes grants, mostly for 2021/22.
- 5.3** A provision of £8.5 million has been made over two years for Phase 1 of the Teignbridge 100 housing scheme for affordable and social housing. This is in accordance with the priority Actions outlined in the latest Council Strategy for delivering affordable and social housing, whether through direct delivery or working with developers and housing associations. This is in addition to work which has already commenced as the programme covers the previously approved capital schemes at Drake Road and East Street, Newton Abbot and more recently, shared housing and rough sleeper accommodation schemes. The pipeline covers a range of urban and rural sites, including the Dartmoor National Park. Houses, apartments and bungalows are included and scheme sizes range from 2 to 30.

Figures and timing are indicative and represent current estimates for the remainder of Phase 1 of the Teignbridge 100 projects. Live and approved projects are listed separately. The aim is to deliver the full programme over time, with pipeline projects being brought forward for approval in due course as details are firmed up. Schemes can move up and down the priorities pipeline depending on a number of factors, including planning constraints and affordability. Construction costs are based on a desktop study carried out by an experienced local housing company. Funding is assumed to be a combination of Homes England grant, capital receipts (including right to buy receipts estimated at £0.6 million for 2021/22 and £0.6 million per annum thereafter, ceasing in 2024) section 106 for affordable housing and borrowing. Discussions continue with housing providers over the method of delivery.

In relation to the previously approved custom-build housing scheme at Houghton Barton, an additional £0.6 million of ring-fenced central government grant funding has been received to enable delivery.

A £0.3m provision is also made for a custom self-build scheme in Dawlish, for which a successful grant bid has been made. A report will come forwards in due course once due diligence has reached an appropriate stage.

A shared equity scheme funded from £0.7 million of external planning contributions as approved at Full Council in November 2019 is also included.

5.4 The infrastructure delivery plan investment over the next few years contributes to:

- Improvements to the A382 – a further £2.6 million in 2022/23, making a total of £5.1 million, funded from CIL. In addition, there is a provision for £0.6 million towards the Jetty Marsh link road, £2 million provision for South West Exeter transport and £1.5 million provision for transport hubs and public transport, all funded from CIL.
- £4.78 million budgeted towards Dawlish link road and bridge between 2021/22 and 2023/4, funded from government grant.
- Provision for Education in the wider Teignbridge area of £6.1 million, funded from community infrastructure levy.
- Provision for further acquisition, instatement and endowment of green spaces (including contributions towards habitat mitigation and wildlife) of £5.8 million over the remainder of 2021/22 and the next 3 years. This is funded from Housing Infrastructure funding via Devon County Council and developer contributions.
- Sports and leisure provision of £3.7 million over the next 3 years, including the Den, Teignmouth and Ashburton Road, Newton Abbot and other play area refurbishments. Work continues on understanding the requirements to improve leisure provision post-Covid. Provisions are included for refurbishments at Broadmeadow sports centre and Dawlish leisure centre. These will be the subject of separate reports as business cases are developed.
- Heart of Teignbridge, coastal and other cycle provision including the Teign Estuary Trail (£2.4 million over three years).

5.5 Following successful bids for grant funding under the Public Sector Decarbonisation Scheme for Forde House offices, Newton Abbot Leisure Centre, Broadmeadow Sports Centre and Teignmough Lido, a further provision is included for a third phase application. This will be subject to due diligence and a business case, with a report being brought forward in due course. Grant applications will vary on a site-by-site basis but will broadly involve electricity system upgrades, air handling unit works, solar photovoltaics and energy management system upgrades.

In relation to the Forde House offices decarbonisation and agile working project, the original budget approved by Full Council on 4 May 2021 was £3.04 million based on costings put together by professional multi-disciplinary consultants.

The construction market has been subject to turbulent market pressures due to the pandemic and leaving the European Union. This has put upward pressures on the availability of labour and materials. In addition, the

programming of other planned works which would have taken place in the near future, have been added to the scope to take advantage of economies of scale (e.g. scaffolding costs) and the inevitable disruption associated with this project. Significant items include replacement roof coverings, lightning protection upgrade and replacement switch gear and associated design works. Delivery of the programme is now over 42 weeks instead of the original 30 due to a combination of market pressures and the additional works.

Following a two-stage tender process the Council in conjunction with its consultants scrutinised the final contract arrangements to ensure delivery of the scheme and value for money. The resulting budget requirement is £3.8 million. This figure includes a 5% contingency sum. It is an increase of £760,000 on the original budget. £279,000 is funded from the repairs and maintenance budget, in relation to some of the additional works. It is proposed to fund the remaining shortfall from a combination of capital receipts and borrowing. The final combination will be dependent on the outcome of the Forde House ground floor letting and the business case will be reviewed once this is known. Based on current rental assumptions, the project still meets the Council's minimum 1% return with the revised budget of £3.8 million.

For projects not covered by grant funding, a further £1.2m provision has been made for investment in carbon reduction measures covering the Authority's Scope 1 & 2 carbon footprint as part of the ongoing Carbon Action Plan, which is being developed by the Climate Change Officer. Likely provisions will target emissions arising from the Authority's vehicle fleet and top 15 sites by carbon emissions; provisions are likely to include: fleet electric vehicle charging infrastructure, fleet electric vehicles, onsite renewable energy generation, renewable energy power purchase agreements, thermal fabric improvements and energy efficiency improvements.

A provision of £2m is also made towards strategic energy infrastructure and low carbon, funded from CIL.

- 5.6** The South West Regional Coastal Monitoring Programme (SWRCMP) is the largest of the National Coastal Monitoring Programmes in England, encompassing 2,450 km of coast between Portland Bill in Dorset and Beachley Point on the border with Wales. It is 100% funded by the Environment Agency. Since its inception in 2006 Teignbridge District Council have acted as the lead authority for the region. The Programme collects a multitude of coastal monitoring data, including topographic beach survey data, bathymetric data, LiDAR, aerial photography and habitat mapping and has a wave buoy and tide gauge network around the South West coast. The data feeds into a long term dataset showing changes to the beaches and coastline of the South West. It ensures that all Coastal Protection Authorities have the evidence to better understand the processes affecting the coast ensuring that coastal defence schemes are designed based on reliable information. In 2022/23 the programme will enter the second year of the current 6 year phase.

- 5.7 There is a £2 million provision for employment sites, funded from borrowing. It is anticipated this will be spent on schemes on council owned land, either to invest in new assets or to enhance and make best use of those already available. This will encourage new and existing businesses to set up, move in and stay in the area. The aim is to create better paid jobs and business expansion for a more resilient local economy. Where people can both work and spend leisure time locally, carbon emissions are also reduced. Individual projects will come back to committee as appropriate as business cases are developed.

£19 million is included for town centre investment, including the Future High Streets Fund schemes to help stimulate growth in the local economy and ensure it is an attractive and well-connected environment for local businesses. This is funded from a combination of £9 million government grant, £0.3 million CIL and other external contributions, with the balance from prudential borrowing.

- 5.8 £0.27 million is included for a new financial management system which is required to meet the changing demands for financial information, reports and support. The new solution will create efficiencies and have enhanced reporting capabilities allowing managers to access financial information themselves.

There is also £0.26 million in provisions for IT infrastructure projects.

6. GROUPS CONSULTED

- 6.1 County, Fire and Police and the public are consulted about any changes to the council tax support scheme. The initial budget proposals have been publicised and considered by Overview and Scrutiny 1 and 2 on 10 and 11 January 2022. They also scrutinised these final plans on 1 and 2 February 2022. Parishes and town councils have been advised of these proposals. There have been two budget meetings with town and parish councils on 16 December 2021 and 20 January 2022.

- 6.2 A budget survey has been put on the website and publicised to encourage feedback. In particular it has been brought to the attention of businesses, the residents' panel and Teignbridge relationship groups. Responses will be reported verbally to this Executive and in the final Council budget report on 22 February 2022.

7. TIME-SCALE

The financial plan covers the years 2021/22 to 2024/25. Final consideration of the budget by Council is due on 22 February 2022. At that time the council tax resolution is also approved which covers the total council tax including County, Fire, Police and towns & parishes.

8. LEGAL / JUSTIFICATION

The Executive is required under the budget and policy framework procedure rules in the constitution (section 7 (a) and 7 (b)) to agree and recommend a budget to Council each year.

9. DATE OF IMPLEMENTATION (CONFIRMATION OF DECISION SUBJECT TO CALL-IN)

Call in does not apply as the final budget recommendations will be considered for approval by Council on 22 February 2022.

Budget timetable 2022/23

	October	November	December	January	February
Government (Chancellor) Autumn Spending Round Statement	27th				
Provisional local government settlement			16th		
Town/parish initial budget/precept meeting			16th		
Executive papers sent out - initial budget proposals			17th		
Start of formal six weeks consultation period			16th		
Budget survey emailed to businesses			16th		
Executive - agree initial financial plan proposals including council tax base				4th	
Overview & Scrutiny 1 & 2 - consider Executive's financial plan				10th/11th	
Council - approve council tax base				13th	
Town/parish follow up budget/precept meeting				20th	
Final settlement expected				31st	
Deadline for business rates retention estimate to government, county and fire				31st	
Police and Crime Panel consider precept and approve				28th	
Overview & Scrutiny 1 & 2 - consider Executive's final financial proposals					1st/2nd
Executive - agree final financial plan proposals, including budget monitoring					8th
County Cabinet 10.30am budget meeting					11th
Devon County Council 2.15pm - set county precept and council tax					17th
Fire Authority - set fire precept and council tax					18th
Council meeting - consider financial proposals and council tax resolution					22nd
Reserve county budget meeting 10am if required					22nd
Close council tax accounts and start bills print unless delayed if council tax not set					24th
Reserve Council budget meeting if required					24th

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Section 1

Council Tax Base adjustment for Council Tax Support (CTS) and estimated growth						
	Estimated 22/23 Band D Number	21/22 Council Tax £	Estimated Income £	Estimated Collection Rate %	Estimated Net Income £	Estimated 22/23 Base
Full band D at November 2021	55,294.2	2,099.47	116,088,510			
less CTS at November 2021	<u>-5,200.6</u>	2,099.47	<u>-10,918,500</u>			
Starting point based on Nov 2021	50,093.6		105,170,010			
Anticipated growth at 1%	500.7	2,099.47	1,051,200			
Total (rounded)	50,594.3	2,099.47	106,221,210	98.1%	104,202,990	49,633

Section 2

2022/23 Expected Council Tax (CT) Income at Current Council Tax Levels compared with 2021/22				
Preceptor	Estimated CT Base Number	21/22 Council Tax £	Expected income £	
2022/23 expected income (rounded)				
Towns and parishes	49,633	81.46	4,043,100	
District	49,633	180.17	8,942,380	
County	49,633	1,511.28	75,009,360	
Fire	49,633	90.00	4,466,970	
Police	49,633	236.56	11,741,180	
Total (rounded) shows a 2.5% increase in expected income		2,099.47	104,202,990	
2021/22 expected income (rounded)				
Towns and parishes	48,410	81.46	3,943,470	
District	48,410	180.17	8,722,030	
County	48,410	1,511.28	73,161,065	
Fire	48,410	90.00	4,356,900	
Police	48,410	236.56	11,451,870	
Total (rounded)		2,099.47	101,635,340	

To show the extra Council Tax in 2022/23 that would be collected for varying increases by percentage and value.

Teignbridge Band D Council Tax 2021/22 (excluding parish precepts) **£180.17**
 Approved Council Tax Base 2022/23 (at 98.1% collection rate) **[a] 49,633**

Varying increases in Council Tax for 2022/23			Total Band D Council Tax 2022/23	Increase in Council Tax income for 2022/23	[b] Total Council Tax income 2022/23
%	Per Year £	Per Week £	Per Year £	Per Year £	Per Year £
0.00	0.00	0.00	180.17	0	8,942,380
				No council tax freeze grant	0
				Total income	8,942,380
0.29	0.52	0.01	180.69	25,810	8,968,190
0.56	1.00	0.02	181.17	49,630	8,992,010
1.00	1.80	0.03	181.97	89,340	9,031,720
1.11	2.00	0.04	182.17	99,260	9,041,640
1.44	2.60	0.05	182.77	129,040	9,071,420
1.67	3.00	0.06	183.17	148,900	9,091,280
1.99	3.59	0.07	183.76	178,180	9,120,560
2.22	4.00	0.08	184.17	198,530	9,140,910
2.78	5.00	0.10	185.17	248,160	9,190,540

Note:

- [a]** Council Tax Base of 49,633 for 2022/23 approved by Council on 13 January 2022
- [b]** Total Council Tax income is calculated by multiplying the Band D Council Tax by the recommended Council Tax Base of 49,633
- [c]** No council tax freeze grant. Referendum limit proposed by government as higher of 2% or above £5 for Band D.

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Revenue Budget Summary

Appendix 4

Revenue Budget	2021-22 Forecast	2021-22 Latest	2022-23 Forecast	2023-24 Forecast	2024-25 Forecast
	£	£	£	£	£
EXPENDITURE					
1 Employees	20,947,310	20,477,420	22,445,940	21,883,670	21,922,030
2 Property	4,919,380	4,784,160	5,049,690	5,197,290	5,390,370
3 Services & supplies	8,654,090	6,497,660	5,597,990	5,669,440	5,752,210
4 Grant payments	25,175,750	26,517,260	21,606,120	19,606,120	17,566,120
5 Transport	756,430	732,450	811,440	827,770	845,740
6 Leasing & capital charges	1,660,430	1,845,760	1,692,160	1,952,330	2,319,780
7 Contributions to capital	0	387,340	0	0	0
8 Total expenditure	62,113,390	61,242,050	57,203,340	55,136,620	53,796,250
INCOME					
9 Sales	-381,450	-583,290	-581,450	-598,890	-616,860
10 Fees & charges	-10,501,050	-8,929,510	-10,280,900	-10,589,330	-10,907,010
11 Grants - income	-26,544,070	-28,650,740	-21,868,660	-19,868,660	-17,868,660
12 Property income	-3,350,260	-2,982,990	-3,100,730	-3,486,750	-3,921,560
13 Other income & recharges	-2,727,380	-3,501,670	-2,621,940	-2,700,600	-2,781,620
14 Transfer from (-) / to earmarked reserves	-3,314,200	-1,119,540	-2,644,030	-3,338,740	-2,640,330
15 Total income	-46,818,410	-45,767,740	-41,097,710	-40,582,970	-38,736,040
16 Total net service cost	15,294,980	15,474,310	16,105,630	14,553,650	15,060,210
Funding					
17 Council tax	-8,722,030	-8,722,030	-9,190,540	-9,533,070	-9,881,630
18 Council tax/community charge surplus(-) / deficit	26,200	0	-62,310	0	0
19 Revenue support grant	0	0	0	0	0
20 Rates baseline funding	-3,393,800	-3,393,800	-3,393,800	-3,603,000	-3,661,000
21 Estimated rates retention and pooling gain	-1,339,070	-1,492,200	-1,752,200	-100,000	-200,000
22 New homes bonus	-1,484,520	-1,484,520	-1,270,200	0	0
23 Alternative housing funding	0	0	0	-1,000,000	-1,000,000
24 Other grants	-381,760	-381,760	-436,580	-317,580	-317,580
25 Budget gap (-) to be found	0	0	0	0	0
26 Total funding	-15,294,980	-15,474,310	-16,105,630	-14,553,650	-15,060,210
27 -Surplus/shortfall	0	0	0	0	0
28 General reserves at end of year	1,986,659	2,059,681	2,059,681	2,059,681	2,059,681
29 General reserves as % of net revenue budget	13.0%	13.3%	12.8%	14.2%	13.7%

All Services

		2020-21	2021-22	2022-23
Managing Director/Head Of Service		Actual	Outturn	Budget
		£	£	£
Corporate Services				
A Pujol	Business Improvement & Development	462,351	358,310	428,340
A Pujol	Communications	233,134	397,880	432,790
M Flitcroft	Democratic Services	713,553	733,680	745,890
P Shears	Electoral Services	187,228	223,730	198,900
M Flitcroft	Finance	631,352	754,910	785,920
P Shears	Human Resources	479,256	527,630	521,010
M Flitcroft	Internal Audit & Information Governance	162,573	203,010	268,200
M Flitcroft	Legal	342,795	411,870	416,820
M Flitcroft	Procurement	26,762	39,100	42,330
P Shears	Strategic Leadership Team	469,841	473,470	486,990
		3,708,845	4,123,590	4,327,190
Strategic Place				
N Blaney	Building Control	(182,861)	(62,370)	(58,210)
A Pujol	Customer Services	544,728	662,280	685,210
N Blaney	Development Management	465,284	714,040	543,790
N Blaney	Economy & Assets	126,903	17,480	358,120
A Pujol	Housing	1,154,941	1,241,950	1,329,500
N Blaney	Parking	(1,430,808)	(2,597,130)	(2,962,410)
A Pujol	Revenues & Benefits	403,467	329,360	728,310
N Blaney	Spatial Planning	225,888	526,880	526,460
		1,307,542	832,490	1,150,770
Environment, Health & Wellbeing				
L Montgomery	Community Safety	114,351	118,360	115,270
L Montgomery	Environmental Health	951,375	1,191,830	1,189,890
L Montgomery	Green Spaces & Active Leisure	973,181	1,122,320	1,170,610
L Montgomery	Leisure	1,258,586	969,440	981,190
L Montgomery	Licensing	(21,200)	(24,830)	(40,330)
L Montgomery	Resorts	59,520	86,280	163,730
L Montgomery	Waste, Recycling & Cleansing	5,540,411	6,106,360	6,167,000
		8,876,223	9,569,760	9,747,360
	Total all services	13,892,610	14,525,840	15,225,320
	Financing Items	18,815	561,130	880,310
	Totals per actual/budget papers	13,911,426	15,086,970	16,105,630
	Contributions to Capital	130,121	387,340	-
	Totals per actual/budget papers	14,041,547	15,474,310	16,105,630

Notes:

There is a glossary of terms at the end of this appendix

Executive Member: Gary Taylor		2020-21		2021-22		2022-23	
Manager: Nigel Hunt		Actual		Outturn		Budget	
Activity Area: Building Control		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	21.5	874,987	20.5	937,560	22.0	1,021,450	
Property		33,737		29,820		29,820	
Services & Supplies		107,218		116,450		116,360	
Grant Payments		-		-		-	
Transport		39,731		59,260		61,050	
Leasing & capital charges		-		-		-	
		1,055,674		1,143,090		1,228,680	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges	-	976,622	-	980,300	-	1,055,900	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	261,914	-	208,130	-	230,990	
Transfers from earmarked reserves		-		17,030		-	
		(1,238,535)		(1,205,460)		(1,286,890)	
Service Cost		(182,861)		(62,370)		(58,210)	
Service cost - £'s per head of population		-1.36		-0.46		-0.43	

Executive Member: Martin Wrigley		2020-21		2021-22		2022-23	
Manager: Lloyd Purchase		Actual		Outturn		Budget	
Activity Area: Business Transformation		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	7.5	265,020	5.0	193,860	5.0	286,860	
Property		70,896		24,790		13,110	
Services & Supplies		52,122		168,280		102,420	
Grant Payments		191,101		24,180		26,000	
Transport		563		870		520	
Leasing & capital charges		-		-		-	
		579,702		411,980		428,910	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income	-	567	-	570	-	570	
Grants - income	-	104,906	-	37,830	-	-	
Other income & recharges	-	11,878	-	14,270	-	-	
Transfers from earmarked reserves		-		1,000		-	
		(117,351)		(53,670)		(570)	
Service Cost		462,351		358,310		428,340	
Service cost - £'s per head of population		3.45		2.65		3.15	

Executive Member:	Alan Connett					
Manager:	Louise Raymond					
Activity Area:	Communications					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	181,952	4.0	194,850	5.0	241,540
	Property	3,416		3,440		3,440
	Services & Supplies	47,995		51,840		57,940
	Grant Payments	-		147,750		129,170
	Transport	-		-		700
	Leasing & capital charges	-		-		-
		233,363		397,880		432,790
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	-		-		-
	Property Income	-		-		-
	Grants - income	-		-		-
	Other income & recharges	229	-	-		-
	Transfers from earmarked reserves	-		-		-
		(229)		0		0
Service Cost		233,134		397,880		432,790
Service cost - £'s per head of population		1.74		2.95		3.18

Executive Member:	Martin Wrigley					
Manager:	Rebecca Hewitt					
Activity Area:	Community Safety					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	113,227	2.0	106,900	2.0	103,610
	Property	3,265		1,820		1,820
	Services & Supplies	7,080		7,540		7,740
	Grant Payments	69,872		124,160		-
	Transport	907		2,100		2,100
	Leasing & capital charges	-		-		-
		194,352		242,520		115,270
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	-		-		-
	Property Income	-		-		-
	Grants - income	14,727	-	85,270		-
	Other income & recharges	65,273	-	38,890		-
	Transfers from earmarked reserves	-		-		-
		(80,001)		(124,160)		0
Service Cost		114,351		118,360		115,270
Service cost - £'s per head of population		0.85		0.88		0.85

Executive Member: Martin Wrigley		2020-21		2021-22		2022-23	
Manager: Tracey Hooper		Actual		Outturn		Budget	
Activity Area: Customer Services		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	22.5	465,506	22.0	528,710	19.0	549,370	
Property		9,526		24,660		9,590	
Services & Supplies		69,696		108,910		126,250	
Grant Payments		-		-		-	
Transport		-		-		-	
Leasing & capital charges		-		-		-	
		<u>544,728</u>		<u>662,280</u>		<u>685,210</u>	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges		-		-		-	
Transfers from earmarked reserves		-		-		-	
		<u>0</u>		<u>0</u>		<u>0</u>	
Service Cost		<u>544,728</u>		<u>662,280</u>		<u>685,210</u>	
Service cost - £'s per head of population		4.06		4.90		5.03	

Executive Member: Alan Connett		2020-21		2021-22		2022-23	
Manager: Sarah Selway		Actual		Outturn		Budget	
Activity Area: Democratic Services		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	3.5	560,262	3.5	568,860	3.0	572,520	
Property		5,326		6,390		5,360	
Services & Supplies		114,674		118,030		119,890	
Grant Payments		37,190		47,000		47,000	
Transport		-		-		1,120	
Leasing & capital charges		-		-		-	
		<u>717,452</u>		<u>740,280</u>		<u>745,890</u>	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	3,899		-		-	
Transfers from earmarked reserves		-	-	6,600		-	
		<u>(3,899)</u>		<u>(6,600)</u>		<u>0</u>	
Service Cost		<u>713,553</u>		<u>733,680</u>		<u>745,890</u>	
Service cost - £'s per head of population		5.32		5.43		5.48	

Executive Member:	Gary Taylor					
Manager:	Ros Eastman					
Activity Area:	Development Management					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
Employees	33.0	1,251,045	32.0	1,346,860	32.0	1,275,720
Property		55,315		59,760		60,260
Services & Supplies		271,191		358,850		273,050
Grant Payments		-		-		-
Transport		19,153		27,550		27,550
Leasing & capital charges		-		-		-
		1,596,705		1,793,020		1,636,580
	<u>INCOME</u>					
Sales		-		-		-
Fees & Charges	-	930,513	-	861,910	-	1,092,370
Property Income		-		-		-
Grants - income		-		6,000		-
Other income & recharges	-	200,908	-	172,770	-	420
Transfers from earmarked reserves		-		38,300		-
		(1,131,421)		(1,078,980)		(1,092,790)
Service Cost		465,284		714,040		543,790
Service cost - £'s per head of population		3.47		5.29		4.00

Executive Member:	Nina Jeffries/Richard Keeling					
Manager:	Fergus Pate and Stephen Forsey					
Activity Area:	Economy & Assets					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
Employees	41.5	1,105,047	38.0	1,031,210	35.0	1,487,910
Property		674,185		885,590		752,040
Services & Supplies		934,703		582,310		387,340
Grant Payments		5,461,218		2,466,430		1,130
Transport		4,987		12,820		12,760
Leasing & capital charges		-		-		-
		8,180,140		4,978,360		2,641,180
	<u>INCOME</u>					
Sales	-	4,636	-	300	-	300
Fees & Charges	-	68,718	-	100,260	-	102,130
Property Income	-	2,046,056	-	1,922,900	-	2,029,740
Grants - income	-	5,535,153	-	2,572,900	-	-
Other income & recharges	-	398,673	-	352,640	-	150,890
Transfers from earmarked reserves		-		11,880		-
		(8,053,237)		(4,960,880)		(2,283,060)
Service Cost		126,903		17,480		358,120
Service cost - £'s per head of population		0.95		0.13		2.63

Executive Member:	Alan Connett					
Manager:	Cathy Ruelens					
Activity Area:	Electoral Services					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	107,434	3.0	126,690	2.0	97,710
	Property	7,392		29,340		7,340
	Services & Supplies	119,567		224,710		95,720
	Grant Payments	-		-		-
	Transport	80		290		290
	Leasing & capital charges	-		-		-
		234,473		381,030		201,060
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	2,047		2,160		2,160
	Property Income	-		-		-
	Grants - income	9,392		-		-
	Other income & recharges	35,806		155,140		-
	Transfers from earmarked reserves	-		-		-
		(47,245)		(157,300)		(2,160)
Service Cost		187,228		223,730		198,900
Service cost - £'s per head of population		1.40		1.66		1.46

Executive Member:	Alistair Dewhirst					
Manager:	David Eaton and Paul Nicholls					
Activity Area:	Environmental Health					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	790,540	23.0	890,930	22.5	907,470
	Property	54,425		60,820		57,570
	Services & Supplies	202,643		251,840		249,010
	Grant Payments	-		-		-
	Transport	23,518		31,750		32,190
	Leasing & capital charges	6,324		6,330		3,000
		1,077,450		1,241,670		1,249,240
	<u>INCOME</u>					
	Sales	5,226		6,000		6,000
	Fees & Charges	22,721		28,160		38,910
	Property Income	-		-		-
	Grants - income	55,421		-		-
	Other income & recharges	42,707		10,510		14,440
	Transfers from earmarked reserves	-		5,170		-
		(126,075)		(49,840)		(59,350)
Service Cost		951,375		1,191,830		1,189,890
Service cost - £'s per head of population		7.09		8.83		8.74

Executive Member: Richard Keeling		2020-21		2021-22		2022-23	
Manager: Martin Flitcroft		Actual		Outturn		Budget	
Activity Area: Finance		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	14.5	597,557	15.5	702,350	15.5	743,090	
Property		20,299		20,440		20,440	
Services & Supplies		43,380		53,560		42,590	
Grant Payments		-		-		-	
Transport		120		-		530	
Leasing & capital charges		-		-		-	
		661,356		776,350		806,650	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	30,003	-	21,440	-	20,730	
Transfers from earmarked reserves		-		-		-	
		(30,003)		(21,440)		(20,730)	
Service Cost		631,352		754,910		785,920	
Service cost - £'s per head of population		4.71		5.59		5.77	

Executive Member: John Nutley		2020-21		2021-22		2022-23	
Manager: Lorraine Montgomery		Actual		Outturn		Budget	
Activity Area: Green Spaces & Active Leisure		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	13.5	405,164	10.5	381,740	10.5	419,630	
Property		812,049		966,860		974,660	
Services & Supplies		311,401		273,320		217,700	
Grant Payments		589		4,400		4,750	
Transport		10,155		10,770		10,490	
Leasing & capital charges		-		-		-	
		1,539,358		1,637,090		1,627,230	
<u>INCOME</u>							
Sales	-	2,204	-	2,690	-	1,280	
Fees & Charges	-	208,009	-	249,290	-	252,490	
Property Income	-	161,334	-	162,470	-	180,520	
Grants - income	-	27,817	-	8,150	-	-	
Other income & recharges	-	166,814	-	75,820	-	22,330	
Transfers from earmarked reserves		-		16,350		-	
		(566,177)		(514,770)		(456,620)	
Service Cost		973,181		1,122,320		1,170,610	
Service cost - £'s per head of population		7.25		8.31		8.60	

Executive Member:	Martin Wrigley					
Manager:	Amanda Pujol					
Activity Area:	Housing					
			2020-21		2021-22	2022-23
			Actual		Outturn	Budget
		FTE	£	FTE	£	£
	<u>EXPENDITURE</u>					
	Employees	31.0	1,541,190	32.0	1,435,120	1,041,290
	Property		395,833		368,780	372,040
	Services & Supplies		672,183		671,830	613,440
	Grant Payments		526,342		579,270	503,860
	Transport		27,978		20,190	19,630
	Leasing & capital charges		-		-	-
			3,163,525		3,075,190	2,550,260
	<u>INCOME</u>					
	Sales	-	1,550	-	1,200	1,200
	Fees & Charges	-	3,780	-	1,520	1,380
	Property Income	-	563,051	-	595,020	610,220
	Grants - income	-	1,189,119	-	1,030,570	531,770
	Other income & recharges	-	251,084	-	111,600	76,190
	Transfers from earmarked reserves	-	-	-	93,330	-
			(2,008,585)		(1,833,240)	(1,220,760)
Service Cost			1,154,941		1,241,950	1,329,500
Service cost - £'s per head of population			8.61		9.20	9.77

Executive Member:	Alan Connett					
Manager:	Tim Slater					
Activity Area:	Human Resources					
			2020-21		2021-22	2022-23
			Actual		Outturn	Budget
		FTE	£	FTE	£	£
	<u>EXPENDITURE</u>					
	Employees	7.0	337,622	8.0	374,970	388,650
	Property		15,697		15,720	15,720
	Services & Supplies		125,539		136,790	116,110
	Grant Payments		-		-	-
	Transport		398		150	530
	Leasing & capital charges		-		-	-
			479,256		527,630	521,010
	<u>INCOME</u>					
	Sales	-	-	-	-	-
	Fees & Charges	-	-	-	-	-
	Property Income	-	-	-	-	-
	Grants - income	-	-	-	-	-
	Other income & recharges	-	-	-	-	-
	Transfers from earmarked reserves	-	-	-	-	-
			0		0	0
Service Cost			479,256		527,630	521,010
Service cost - £'s per head of population			3.57		3.91	3.83

Executive Member:	Richard Keeling					
Manager:	Sue Heath					
Activity Area:	Internal Audit & Information Governance					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	149,426	3.5	182,660	3.5	247,670
	Property	7,947		8,000		8,000
	Services & Supplies	13,160		12,780		12,910
	Grant Payments	-		-		-
	Transport	-		130		180
	Leasing & capital charges	-		-		-
		170,533		203,570		268,760
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	-		-		-
	Property Income	-		-		-
	Grants - income	-		-		-
	Other income & recharges	7,960	-	560	-	560
	Transfers from earmarked reserves	-		-		-
		(7,960)		(560)		(560)
Service Cost		162,573		203,010		268,200
Service cost - £'s per head of population		1.21		1.50		1.97

Executive Member:	Richard Keeling					
Manager:	Paul Woodhead					
Activity Area:	Legal					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	344,286	6.0	399,460	7.0	409,660
	Property	10,557		10,770		10,630
	Services & Supplies	39,617		43,530		38,280
	Grant Payments	-		-		-
	Transport	15		-		440
	Leasing & capital charges	-		-		-
		394,474		453,760		459,010
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	40,617	-	39,300	-	40,200
	Property Income	-		-		-
	Grants - income	-		-		-
	Other income & recharges	11,063	-	2,590	-	1,990
	Transfers from earmarked reserves	-		-		-
		(51,680)		(41,890)		(42,190)
Service Cost		342,795		411,870		416,820
Service cost - £'s per head of population		2.56		3.05		3.06

Executive Member: John Nutley		2020-21		2021-22		2022-23	
Manager: James Teed		Actual		Outturn		Budget	
Activity Area: Leisure		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	69.5	1,311,474	69.0	1,308,450	66.0	1,746,780	
Property		715,951		804,670		893,710	
Services & Supplies		228,434		318,920		328,470	
Grant Payments		-		15,000		15,000	
Transport		1,926		4,430		4,430	
Leasing & capital charges		1,305		5,140		2,010	
		2,259,090		2,456,610		2,990,400	
<u>INCOME</u>							
Sales	-	966	-	11,170	-	10,740	
Fees & Charges	-	310,068	-	1,304,520	-	1,820,840	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	689,470	-	171,480	-	177,630	
Transfers from earmarked reserves		-		-		-	
		(1,000,505)		(1,487,170)		(2,009,210)	
Service Cost		1,258,586		969,440		981,190	
Service cost - £'s per head of population		9.38		7.18		7.21	

Executive Member: Alistair Dewhirst		2020-21		2021-22		2022-23	
Manager: Andrea Furness		Actual		Outturn		Budget	
Activity Area: Licensing		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	3.4	111,289	3.0	112,660	3.0	116,250	
Property		6,305		6,350		6,350	
Services & Supplies		45,853		51,860		51,480	
Grant Payments		-		-		-	
Transport	-	127		360		270	
Leasing & capital charges		-		-		-	
		163,319		171,230		174,350	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges	-	183,922	-	194,460	-	214,680	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	597		-		-	
Transfers from earmarked reserves		-		1,600		-	
		(184,519)		(196,060)		(214,680)	
Service Cost		(21,200)		(24,830)		(40,330)	
Service cost - £'s per head of population		-0.16		-0.18		-0.30	

Executive Member: Nina Jeffries		2020-21		2021-22		2022-23	
Manager: Stephen Forsey		Actual		Outturn		Budget	
Activity Area: Parking		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	9.0	252,571	9.0	256,920	9.0	262,470	
Property		711,177		699,410		735,690	
Services & Supplies		275,046		351,740		313,590	
Grant Payments		1,313		-		-	
Transport		1,709		3,650		3,650	
Leasing & capital charges		9,164		9,160		4,600	
		1,250,980		1,320,880		1,320,000	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges	-	2,457,611	-	3,811,560	-	4,177,430	
Property Income	-	142,184	-	52,370	-	51,060	
Grants - income		-		-		-	
Other income & recharges	-	81,993	-	53,920	-	53,920	
Transfers from earmarked reserves		-		160		-	
		(2,681,787)		(3,918,010)		(4,282,410)	
Service Cost		(1,430,808)		(2,597,130)		(2,962,410)	
Service cost - £'s per head of population		-10.66		-19.23		-21.77	

Executive Member: Richard Keeling		2020-21		2021-22		2022-23	
Manager: Rosanna Wilson		Actual		Outturn		Budget	
Activity Area: Procurement & Commissioning		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	1.0	55,215	1.0	57,380	1.0	58,870	
Property		3,642		3,670		3,670	
Services & Supplies		3,692		5,360		5,670	
Grant Payments		-		-		-	
Transport		104		-		60	
Leasing & capital charges		-		-		-	
		62,652		66,410		68,270	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	35,890	-	27,310	-	25,940	
Transfers from earmarked reserves		-		-		-	
		(35,890)		(27,310)		(25,940)	
Service Cost		26,762		39,100		42,330	
Service cost - £'s per head of population		0.20		0.29		0.31	

Executive Member:	John Nutley					
Manager:	Sarah Holgate					
Activity Area:	Resorts					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	186,427	9.5	160,450	9.5	254,260
	Property	77,464		81,860		59,530
	Services & Supplies	46,921		83,510		73,270
	Grant Payments	-		-		-
	Transport	2,205		3,530		4,130
	Leasing & capital charges	-		-		-
		313,018		329,350		391,190
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	14,095		13,640		13,380
	Property Income	226,442		226,110		210,760
	Grants - income	-		-		-
	Other income & recharges	12,960		3,320		3,320
	Transfers from earmarked reserves	-		-		-
		(253,497)		(243,070)		(227,460)
Service Cost		59,520		86,280		163,730
Service cost - £'s per head of population		0.44		0.64		1.20

Executive Member:	Richard Keeling					
Manager:	Tracey Hooper					
Activity Area:	Revenues & Benefits					
		2020-21		2021-22		2022-23
		Actual		Outturn		Budget
		£	FTE	£	FTE	£
	<u>EXPENDITURE</u>					
	Employees	788,232	30.5	855,780	28.0	949,040
	Property	91,867		92,280		74,480
	Services & Supplies	700,390		732,850		687,510
	Grant Payments	25,574,203		23,072,980		20,839,210
	Transport	64		2,020		1,870
	Leasing & capital charges	-		-		-
		27,154,627		24,755,910		22,552,110
	<u>INCOME</u>					
	Sales	-		-		-
	Fees & Charges	80,529		137,500		137,500
	Property Income	-		-		-
	Grants - income	26,322,661		23,756,080		21,308,790
	Other income & recharges	347,971		494,780		377,510
	Transfers from earmarked reserves	-		38,190		-
		(26,751,160)		(24,426,550)		(21,823,800)
Service Cost		403,467		329,360		728,310
Service cost - £'s per head of population		3.01		2.44		5.35

Executive Member: Gary Taylor		2020-21		2021-22		2022-23	
Manager: Michelle Luscombe/Fergus Pate		Actual		Outturn		Budget	
Activity Area: Spatial Planning		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	9.5	440,265	8.5	405,350	8.5	420,290	
Property		8,926		8,990		8,990	
Services & Supplies		91,974		253,700		112,750	
Grant Payments		-		12,610		-	
Transport		48		4,190		4,480	
Leasing & capital charges		-		-		-	
		541,212		684,840		546,510	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges	-	0	-	50	-	50	
Property Income		-		-		-	
Grants - income	-	200,792	-	12,610	-	20,000	
Other income & recharges	-	114,533	-	40,160	-	-	
Transfers from earmarked reserves		-	-	105,140		-	
		(315,325)		(157,960)		(20,050)	
Service Cost		225,888		526,880		526,460	
Service cost - £'s per head of population		1.68		3.90		3.87	

Executive Member: Alan Connett		2020-21		2021-22		2022-23	
Manager: Phil Shears		Actual		Outturn		Budget	
Activity Area: Strategic Leadership Team		FTE	£	FTE	£	FTE	£
<u>EXPENDITURE</u>							
Employees	5.0	440,613	5.0	439,810	5.0	453,490	
Property		15,036		15,140		15,140	
Services & Supplies		12,906		14,470		14,310	
Grant Payments		-		-		-	
Transport		1,389		4,320		4,320	
Leasing & capital charges		-		-		-	
		469,944		473,740		487,260	
<u>INCOME</u>							
Sales		-		-		-	
Fees & Charges		-		-		-	
Property Income		-		-		-	
Grants - income		-		-		-	
Other income & recharges	-	103	-	270	-	270	
Transfers from earmarked reserves		-		-		-	
		(103)		(270)		(270)	
Service Cost		469,841		473,470		486,990	
Service cost - £'s per head of population		3.50		3.51		3.58	

Executive Member:	Alistair Dewhirst	2020-21		2021-22		2022-23
Manager:	Chris Braines	Actual		Outturn		Budget
Activity Area:	Waste, Recycling & Cleansing	FTE	£	FTE	£	FTE
<u>EXPENDITURE</u>						
Employees	179.0	5,396,361	182.0	5,741,250	185.0	6,050,450
Property		526,403		526,960		549,900
Services & Supplies		1,036,876		1,092,290		955,480
Grant Payments		-		23,480		40,000
Transport		494,086		584,160		658,240
Leasing & capital charges		1,352,852		1,418,840		1,198,900
		8,806,578		9,386,980		9,452,970
<u>INCOME</u>						
Sales	-	430,966	-	561,930	-	561,930
Fees & Charges	-	1,087,600	-	1,204,880	-	1,331,480
Property Income	-	13,433	-	14,400	-	18,000
Grants - income	-	-	-	23,480	-	-
Other income & recharges	-	1,734,168	-	1,475,930	-	1,374,560
Transfers from earmarked reserves	-	-	-	-	-	-
		(3,266,168)		(3,280,620)		(3,285,970)
Service Cost		5,540,411		6,106,360		6,167,000
Service cost - £'s per head of population		41.30		45.22		45.31

Glossary

Column Headings

2020-21 Actual – the actual cost of the service for last year

2021-22 Outturn – the likely cost of the service for this year

2022-23 Budget – the budget proposed for the service for next year

FTE – the budgeted full time equivalent average permanent staff numbers for the year

The numbers ignore spend on agency staff/temporary staff and Members allowances

Expenditure

Employees – includes staff related costs such as salaries, training, recruitment and employee insurance

Property – all property related costs including rent, rates, utilities, repairs, maintenance, cleaning and property insurance (including central offices and depot costs)

Services and Supplies – covers the purchase of goods and services including items such as printing, stationery, contractors, postage, telephones, specialist fees & Strata

Grant Payments – specific payments for grants and rent subsidies including rent allowances, council tax benefit, councillors' community fund and rural aid

Transport – includes fuel, vehicle repairs and maintenance, travel and subsistence costs

Leasing - includes cost of vehicles and equipment subject to lease and/or rental agreement

Income

Sales – income from the sale of items including recycled materials

Fees & Charges – income generated from services where we charge a fee, including car parks, land charges,

leisure, planning and building regulation

Grant Income – this identifies grants mainly toward specific costs such as rent allowances

Property Income – income related to property such as rent, rights and lettings

Other Income – income not covered by any of the above including contributions to costs

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Final Proposed Fees and Charges

Appendix 6

Income 2022-23







Service	Actual	Probable	Proposed	Dept Total	Department
	2020-21	2021-22	2022-23	2022-23	
	£	£	£	£	
Building Control	- 976,622	- 980,300	- 1,055,900	- 1,055,900	Building Control
Land Charges	- 245,111	- 214,000	- 212,000		
Planning	- 685,909	- 638,940	- 870,000		
Planning Admin	8,646	2,050	2,050		
Street Naming	- 8,139	- 6,920	- 8,320	- 1,092,370	Development Management
Livestock Market	- 3,897	- 4,700	- 2,590		
Old Forde house	- 3,807	- 9,250	- 9,000		
Retail Market	- 61,015	- 86,310	- 90,540	- 102,130	Economy & Assets
Electoral Registration	- 2,047	- 2,160	- 2,160	- 2,160	Electoral Services
Dog Control	- 997	- 750	- 150		
Health & Food Safety	- 1,787	- 4,160	- 9,160		
Health Licence Fees	- 16,542	- 20,700	- 24,850		
Litter Clearance	- 3,350	- 2,500	- 4,700		
Nuisance Parking	-	- 50	- 50		
Private Water Supply Sampling	- 45	-	-	- 38,910	Environmental Health
Amenity & Conservation Sites	- 764	- 1,200	- 1,860		
Cemetery Fees	- 154,340	- 151,200	- 166,320		
Shaldon Golf	- 44,993	- 81,570	- 70,200		
Sports Pitches	- 7,911	- 15,320	- 14,110	- 252,490	Green Spaces & Active Leisure
Housing	- 3,780	- 1,520	- 1,380	- 1,380	Housing
Legal Fees	- 40,617	- 39,300	- 40,200	- 40,200	Legal
Broadmeadow Sports Centre	- 9,273	- 28,280	- 74,620		
Dawlish Leisure Centre	- 28,771	- 136,740	- 185,280		
Leisure Childcare	597	-	-		
Leisure Memberships	- 225,426	- 794,970	- 1,069,690		
Newton Abbot Leisure Centre	- 47,195	- 344,530	- 453,180		
Outdoor Pools	-	-	- 38,070	- 1,820,840	Leisure
Gambling Act 2006	- 18,576	- 20,700	- 25,080		
Hackney Carriage	- 47,376	- 53,070	- 61,280		
Licensing Act 2004	- 117,970	- 120,690	- 128,320	- 214,680	Licensing
Car Parks	- 2,457,611	- 3,811,560	- 4,177,430	- 4,177,430	Parking
Beach huts	810	- 8,880	- 8,550		
Boat Storage	- 14,905	- 4,760	- 4,760		
Leisure Events	-	-	70	- 13,380	Resorts
Council Tax	- 80,529	- 137,500	- 137,500	- 137,500	Revenues & Benefits
Local Development Framework	- 0	- 50	- 50	- 50	Spatial Planning
Abandoned Vehicles	574	-	-		
Commercial Waste / Household Refuse	- 1,079,418	- 1,196,580	- 1,323,180		
Composting	- 83	-	-		
Toilets for Disabled	- 54	- 50	- 50		
Vehicle Workshop	- 8,618	- 8,250	- 8,250	- 1,331,480	Waste, Recycling & Cleansing
Grand Totals:	- 6,386,851	- 8,929,510	- 10,280,900	- 10,280,900	

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**TEIGNBRIDGE DISTRICT COUNCIL
CAPITAL PROGRAMME 2021-22 TO 2024-25**

						38,477	25,888	26,577	29,931	24,011	
Code /bid no.	Asset/Service Area		Description	Provision?	C/ ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2021-22	2021-22	2022-23	2023-24	2024-25	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KG1	Bakers Park		Bakers Park development (S106)	No	C V		185				8. Out and about and active
KL1	Broadband		Contribution to Superfast Broadband subject to procurement arrangements (RS) (2022/23) subject to satisfactory assurances No of funds being spent within Teignbridge area.					250			6. Investing in prosperity
Provision	Broadmeadow Sports Centre		Provision for Broadmeadow Sports Centre Improvement Plan (S106/BC).	Yes		1,675			838	837	8. Out and about and active
KF1	Broadmeadow Sports Centre		Replacement roof (S106,CIL)	No			668				8. Out and about and active
KM4	Car parks		Replacement of pay on foot with pay and display machines (CR)	No	C V		63				3. Going to town
KM6	Car parks		Machines for new sites and replacement machines where required. (CR)	No	C V		10				3. Going to town
KJ8	Chudleigh		Pump track (S106)	No	C V		76				8. Out and about and active
KY5	Climate Change		Carbon reduction projects (CR)	No	V		232				10. Action on climate
Provision	Climate Change		Provision for heating and fabric improvements at Forde House (PB)	Yes		815					10. Action on climate
KY6	Climate Change		Forde House Decarbonisation and Flexible Working Arrangements (GG,CR,PB,RS)	No			2,110	1,690			10. Action on climate
Provision	Climate Change		Provision for Solar PV (PB)	Yes		75			75		10. Action on climate
Provision	Climate Change		Provision for Carbon Action Plan (PB)	Yes		310	-	378	864		10. Action on climate
Provision	Climate Change		Provision for Public Sector Decarbonisation Scheme 3rd Phase Project (GG, PB)	Yes				1,000			10. Action on climate
Provision	Climate Change		Energy infrastructure and low carbon (CIL)	Yes					2,000		10. Action on climate
KY7	Climate Change		Leisure Site Measures (GG)	No		3,000	2,203				10. Action on climate
KR1	Coastal Monitoring		SW Regional Coastal Monitoring Programme. (GG,EC)	No	V	1,126	1,607	1,998	1,880	1,210	9. Strong communities
KR5	Coastal Monitoring		Coastal asset review: project management support (GG)	No	V		10	29			9. Strong communities
KR6	Coastal Monitoring		Coastal asset review (GG)	No	V			259			9. Strong communities
KG8	Cycle paths		Teign Estuary Trail (CIL)	No	C V		100				7. Moving up a gear
Provision	Cycle paths		Teign Estuary Trail (CIL)	Yes						1,500	7. Moving up a gear
Provision	Cycle paths		Provision for Other cycling (CIL)	Yes		280	280	170	250	250	7. Moving up a gear
Provision	Cycle paths		Dawlish/Teignmouth Cycle Schemes (CIL)	Yes		205	205	200			7. Moving up a gear
Provision	Cycle paths		Heart of Teignbridge Cycle Provision (CIL)	Yes		90	90				7. Moving up a gear
KX7	Dawlish		Dawlish link road and bridge (GG)	No	V	3,344	355	549	3,873		7. Moving up a gear
Provision	Dawlish Leisure Centre		Provision for Dawlish Leisure Centre Improvement Plan (S106,BC).	Yes		1,321			661	660	8. Out and about and active




**TEIGNBRIDGE DISTRICT COUNCIL
CAPITAL PROGRAMME 2021-22 TO 2024-25**

					38,477	25,888	26,577	29,931	24,011	
Code /bid no.	Asset/Service Area	Description	Provision?	C/ ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
					BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
					2021-22	2021-22	2022-23	2023-24	2024-25	
					£'000	£'000	£'000	£'000	£'000	
					(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
Provision	Habitat Regulations	Provision for Habitat Regulations infrastructure measures (CIL)	Yes	V	70		337	88	88	4. Great places to live & work
Provision	Heart of Teignbridge: Employment	Provision for employment sites (BC: Prudential Borrowing)	Yes		2,000			2,000		6. Investing in prosperity
KL2	Heart of Teignbridge: Employment	Newton Abbot employment land feasibility (BC: Prudential Borrowing)	No	V		17				6. Investing in prosperity
KX8	Heart of Teignbridge	A382 Improvements (CIL)	No		1,500	1,500	2,600			7. Moving up a gear
Provision	Heart of Teignbridge	Jetty Marsh Link Road (CIL)	Yes				600			7. Moving up a gear
KW2	Heart of Teignbridge	Houghton Barton Link Rd (Prudential temporary internal Borrowing)	No	C V	440	1,250				7. Moving up a gear
KW8	Heart of Teignbridge	Houghton Barton land (EC)	No	V		62				4. Great places to live & work
KW8	Heart of Teignbridge	Houghton Barton land (GG)	No			585				
KW4	Heart of Teignbridge	Mineral Rights (S106)	No			85				4. Great places to live & work
JW/JV	Housing	Discretionary - Disrepair Loans & Grants (CR)	No		24	24	24	24	24	1. A roof over our heads
JW/JV	Housing	Better Care-funded grants re: Housing loans and grants policy, including Disabled Facilities (GG)	No	V	1,000	1,640	1,250	1,250	1,250	1. A roof over our heads
JV7	Housing	 Warm Homes Fund (Park Homes) (GG)	No	V	383	85	127			1. A roof over our heads
JV3	Housing	 Warm Homes Fund (Category 1 Gas and Category 2 Air Source Heat Pumps) (GG)	No	V	1,490	662	994			1. A roof over our heads
JV2	Housing	 Green Homes Fund (GG)	No			1,148				1. A roof over our heads
JY3	Housing	Broadhempston Community Land Trust (CR,RS)	No	C V		3				1. A roof over our heads
JY3	Housing	Teign Housing: Widecombe in the Moor (GG)	No		65	95				1. A roof over our heads
JY3	Housing	 Additional Social Housing in Newton Abbot (East St) (CR, RS,GG, BC: Prudential Borrowing,S106)	No	V		761				1. A roof over our heads
JY3	Housing	 Additional Social Housing in Newton Abbot (Drake Road) (CR,RS,GG,BC: Prudential Borrowing,S106)	No	C V		282				1. A roof over our heads
JY3	Housing	Aller Road Kingsteignton (CR)	No	V		20				1. A roof over our heads
Provision	Housing	Provision for Shared Equity Scheme (CR)	Yes			158				1. A roof over our heads
JY8	Housing	Teignbridge 100: Social/Affordable Housing Shared Equity Scheme (S106)	No	V		668				1. A roof over our heads
Provision	Housing	 Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106): Phase 1	Yes		2,197		4,261	4,260		1. A roof over our heads
JY4	Housing	Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106) Dawlish Shared Housing	No			356				1. A roof over our heads
Provision	Housing	Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106) Rough Sleeper Accommodation	Yes			530				1. A roof over our heads
JY6	Housing	Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106) Newton Abbot Rough Sleeper Accommodation	No			136				1. A roof over our heads
JY6	Housing	Teignbridge 100: Social/Affordable housing (GG; CR; PB; S106) Dawlish Rough Sleeper Accommodation	No			125				
Provision	Housing	Orchard Lane, Dawlish (GG)	Yes				275			1. A roof over our heads

**TEIGNBRIDGE DISTRICT COUNCIL
CAPITAL PROGRAMME 2021-22 TO 2024-25**

					38,477	25,888	26,577	29,931	24,011	
Code /bid no.	Asset/Service Area	Description	Provision?	C/f ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
					BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
					2021-22	2021-22	2022-23	2023-24	2024-25	
					£'000	£'000	£'000	£'000	£'000	
					(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KV4	IT - Customer Services	Customer Portal (CR)	No		34	34	6			10. Vital, Viable Council
KV6	IT 17-18 Strata projects	Grounds, Street, Public Realm (CR)	No	V		16				10. Vital, Viable Council
KV6	IT 17-18 Strata projects	Environmental Health: Idox (CR)	No	C V		13				10. Vital, Viable Council
KV7	IT - Planning	Planning system improvements (CR)	No	V	18	36				10. Vital, Viable Council
KV8	IT - Capital contribution	Ongoing contributions towards Strata (CR)	No		41	41	41	41	41	10. Vital, Viable Council
Provision	IT - Capital contribution	SAN replacement (CR)	Yes		137		137			10. Vital, Viable Council
Provision	IT - Capital contribution	Data Centre Relocation (CR)	Yes		27		27			10. Vital, Viable Council
Provision	IT - Capital contribution	NCSC Zero Trust (CR)	Yes		41		41			10. Vital, Viable Council
Provision	IT - Capital contribution	System upgrade costs - 2012 server replacement (CR)	Yes				27			10. Vital, Viable Council
Provision	IT - Capital contribution	Office 365 (CR)	Yes				27			10. Vital, Viable Council
KV9	IT - Finance	Provision for Finance Convergence (CR)	No		167	20	247			10. Vital, Viable Council
Provision	IT - Property and Assets	SaM improvements (CR)	Yes		25		25			10. Vital, Viable Council
KV2	IT - Revenue & Benefits	Civica upgrade (CR)	No	V		6				10. Vital, Viable Council
KX9	Marsh Barton	 Marsh Barton Station (CIL)	No	C V		1,300				7. Moving up a gear
KG4	Newton Abbot	3G artificial playing pitch, Coach Road, Newton Abbot (CR)	No	? V		34				8. Out and about and active
KW7	Newton Abbot	Drake Road Garages Refurbishment (CR)	No			26				10. Vital, Viable Council
Provision	Newton Abbot Leisure Centre	Provision for Newton Abbot Leisure Centre Improvement Plan (S106;CR) (2025-30)	Yes		350					8. Out and about and active
KF5	Newton Abbot Leisure Centre	Newton Abbot Leisure Centre Gym Equipment (CR,S106)	No	V	40	136	40	40	40	8. Out and about and active
KL8	Newton Abbot Town Centre Regeneration	Newton Abbot Town Centre Improvements (GG)	No		400		400			3. Going to town
KX1	Newton Abbot Town Centre Regeneration	Halcyon Rd (BC:Prudential Borrowing)	No	V	3,000			6,389		3. Going to town
KL9	Newton Abbot Town Centre Regeneration	Cattle Market Enabling Works (CR)	No		200	200				3. Going to town
KL7	Newton Abbot Town Centre Regeneration	Bradley Lane Enabling Works (CR)	No	V		32				3. Going to town
KW9	Newton Abbot Town Centre Regeneration	Cinema (CR)	No	V		18				3. Going to town
KX2	Newton Abbot Town Centre Regeneration	Sherborne House: town centre regeneration/Social Housing (BC: Prudential Borrowing)	No	V	2,400	-	200			3. Going to town
KO3	Newton Abbot Town Centre	Future High Street Fund project: Market Improvements (GG, BC: Prudential Borrowing)	No		2,043	351	335	2,298	2,236	3. Going to town
KO2	Newton Abbot Town Centre	 Future High Street Fund project: Gateway to the Town Centre and Queen Street (GG, CIL, EC)	No			288	657		23	3. Going to town
KO1	Newton Abbot Town Centre	 Future High Street Fund project: National Cycle Network Improvements (GG, CIL)	No			135	-	-	2	3. Going to town
KO4	Newton Abbot Town Centre	Future High Street Fund project: Cinema development (GG, BC: Prudential Borrowing)	No			804	5,429	-	-	3. Going to town
KG5	Open Spaces	Courtenay Park band stand roof refurbishment (RS)	No			38				

**TEIGNBRIDGE DISTRICT COUNCIL
CAPITAL PROGRAMME 2021-22 TO 2024-25**

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Code /bid no.	Asset/Service Area		Description	Provision?	C/ ?	ORIGINAL	LATEST	LATEST	LATEST	LATEST	Council Strategy
						BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
						2021-22	2021-22	2022-23	2023-24	2024-25	
						£'000	£'000	£'000	£'000	£'000	
						(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	
KW5	Open Spaces		Cirl bunting land (S106)	No		146	65	146	146	81	4. Great places to live & work
KB5	Open Spaces		Rangers' tractor (RS,EC)	No	C		22				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Dawlish play space flagship provision (S106)	Yes	V			75			8. Out and about and active
Provision	Play area equipment/refurb		Provision for Powderham Newton Abbot play space equipment (S106)	Yes		30			30		8. Out and about and active
Provision	Play area equipment/refurb		Provision for Newton Abbot Play Area (S106)	Yes	V			150			8. Out and about and active
KJ2	Play area equipment/refurb		Ogwell Play Area (S106)	No	C		26				8. Out and about and active
KJ4	Play area equipment/refurb		Decoy refurb (S106/CIL)	No	C V		300				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Den, Teignmouth play area overhaul (S106/CIL)	Yes		200		280			8. Out and about and active
Provision	Play area equipment/refurb		Provision for Meadow Centre Teignmouth play area major refurb (S106)	Yes		30	-				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Palace Meadow, Chudleigh play space overhaul (S106)	Yes		15	-				8. Out and about and active
KJ6	Play area equipment/refurb		Furlong Close, Buckfastleigh (CR)	No	V		28				8. Out and about and active
Provision	Play area equipment/refurb		Provision for Teignbridge-funded play area refurb/equipment (CR)	Yes		86		86			8. Out and about and active
KB1	SANGS/Open Spaces		SANGS land purchase (South West Exeter) (GG)	No	V	611	120	128	348		4. Great places to live & work
KB1	SANGS/Open Spaces		SANGS instatement (South West Exeter) (GG)	No	V	95	194	100	305		4. Great places to live & work
KB1	SANGS/Open Spaces		SANGS endowment (South West Exeter) (GG)	No		1,602	1,602	457	616		4. Great places to live & work
KB7	SANGS/Open Spaces		SANGS endowment (Dawlish) (CIL,S106,Habitat Regulations planning obligations)	No	V		1,315				4. Great places to live & work
Provision	SANGS/Open Spaces		New Countryside Parks (CIL)	Yes							4. Great places to live & work
Provision	South West Exeter		Provision for South West Exeter Transport (CIL)	Yes						2,000	7. Moving up a gear
Provision	Teignbridge		Provision for Education (CIL)	Yes		350				6,100	4. Great places to live & work
KX3	Teignmouth Town Centre		Teignmouth Town Centre Regeneration (includes feasibility budget) (BC: Prudential Borrowing)	No	V	4,784	20				6. Investing in prosperity
Provision	Teignmouth		Provision for Teignmouth open space (S106)	Yes		50					4. Great places to live & work
KR1	Teignmouth		Beach Management Plan (GG)	No	V	38	115				9. Strong communities
Provision	Transport		Transport Hubs and Public Transport (CIL)	Yes					1,500		7. Moving up a gear
Provision	Transport		A30 Park and Ride (CIL) (2025-30)	Yes							7. Moving up a gear
Provision	Waste Management		Provision for Bulking Station - replace telehandlers 2024-29 (RS)	Yes							2. Clean scene
Provision	Waste Management		Provision for Bulking Station - replace Sortline (CR)	Yes				175			2. Clean scene
Provision	Waste Management		Provision for additional Waste vehicles (PB)	Yes				200			2. Clean scene
KS1	Waste Management		Provision for Waste vehicles (PB)	No						7,509	2. Clean scene
Provision	Waste Management		Provision for replacement card baler (2026) (CR)	Yes							2. Clean scene
KSO	Waste Management		Purchase of Wheeled Bins (CR,RS)	No		107	167	150	155	160	2. Clean scene
						38,477	25,888	26,577	29,931	24,011	

TEIGNBRIDGE DISTRICT COUNCIL
CAPITAL PROGRAMME 2021-22 TO 2024-25

Code /bid no.	Asset/Service Area	Description	Provision?	C/f ?	38,477	25,888	26,577	29,931	24,011	Council Strategy
					ORIGINAL	LATEST	LATEST	LATEST	LATEST	
					BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
					2021-22	2021-22	2022-23	2023-24	2024-25	
					£'000	£'000	£'000	£'000	£'000	
(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)	(Inc Fees)						

FUNDING GENERAL									
Revenue contributions to reserve towards future expenditure							(60)		
Revenue contributions applied to existing expenditure									
Capital Receipts Unapplied - Brought forward					(2,872)	(3,391)	(2,033)	(508)	(312)
Capital Receipts - Anticipated					-	(205)	-	-	-
Budgeted Revenue Contribution plus additional for specific schemes					-	(327)	-	-	-
Use of Revenue Contributions Reserve					-	(16)	(250)	-	-
Government Grants					(11,714)	(9,019)	(9,659)	(9,320)	(1,210)
S106					(758)	(1,121)	(477)	(401)	(121)
Other External Contributions					-	(778)	(163)	-	(23)
Community Infrastructure Levy					(2,740)	(4,522)	(4,162)	(3,838)	(9,940)
Internal Borrowing					-	-	-	-	-
Capital receipts to fund CFR						596			
Capital Receipts Unapplied - Carried forward					1,269	2,033	508	312	111
Business cases: Prudential borrowing					(16,003)	(2,447)	(3,411)	(10,642)	(11,242)
HOUSING									
Capital Receipts Unapplied - Brought forward					(1,772)	(3,035)	(2,782)	(2,152)	(1,049)
Capital Receipts - Anticipated					(50)	(11)	(50)	(171)	(50)
Capital Receipts - Right to Buy					(600)	(600)	(600)	-	-
Better Care Funding and other government grants.					(2,752)	(4,383)	(3,165)	(1,775)	(1,250)
S106					-	(1,284)	(464)	(464)	-
Other External Contributions					-	-	-	-	-
Internal or Prudential Borrowing					(1,916)	(160)	(2,021)	(2,021)	-
Budgeted Revenue Contribution plus additional for specific schemes.					-	-	-	-	-
Use of Revenue Contributions Reserve									
Capital Receipts Unapplied - Carried forward					1,431	2,782	2,152	1,049	1,075
TOTAL FUNDING					(38,477)	(25,888)	(26,577)	(29,931)	(24,011)

Programme Funding										
Budgeted and additional Revenue Contribution					-	(327)	-	-	-	(327)
Revenue Contributions earmarked reserve.					-	(16)	(250)	-	-	(266)
Capital Receipts					(2,594)	(1,831)	(2,805)	(1,470)	(225)	(6,331)
Section 106					(758)	(2,405)	(941)	(865)	(121)	(4,332)
Other External Contribution					-	(778)	(163)	-	(23)	(964)
Grant					(14,466)	(13,402)	(12,824)	(11,095)	(2,460)	(39,781)
Community Infrastructure Levy					(2,740)	(4,522)	(4,162)	(3,838)	(9,940)	(22,462)
Internal borrowing					-	-	-	-	-	-
Business cases: Prudential borrowing					(17,919)	(2,607)	(5,432)	(12,663)	(11,242)	(31,944)
Total					(38,477)	(25,888)	(26,577)	(29,931)	(24,011)	(106,407)
Balance of capital receipts					(2,700)	(5,415)	(2,660)	(1,361)	(1,186)	

Total 2021-22 to 2024-25

Key:

- EC - External Contributions
- GG - Government Grant
- CR - Capital Receipt
- RS - Revenue Savings
- BC - Business Case
- PB - Prudential Borrowing
- C - project complete. Where this relates to payment of a contribution, indicates contribution has been paid.
- * - Provisional scheme, pending full approval

 Climate Change project

Bold

Denotes a change in the programme

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SOUTH EAST DEVON HABITAT REGULATIONS PARTNERSHIP

Minutes of the meeting of South and East Devon Habitat Regulations Executive Committee held on 28 October 2021

Present:

Councillor Wrigley (Teignbridge District Council) (Chair),
Councillor Jung (East Devon District Council)
Councillor Sutton (Exeter City Council)

Officers in attendance

Fergus Pate, Principal Growth Point Officer Spatial Planning
Ed Freeman, Service Lead Planning Strategy and Development Management
Anita Williams, Principal Solicitor (and Deputy Monitoring Officer)
Jill Day, Principal Project Manager (Local Plans)
Trish Corns, Democratic Services Officer
Alison Slade, Natural England

69 **Public speaking**

There were no members of the public registered to speak.

70 **Minutes of the previous meeting 29 April 2021**

RESOLVED

The Minutes of the SEDHREC held on 29 April 2021 are confirmed as a true record and be signed by the Chair.

71 **Declarations of interest**

Cllr Martin Wrigley: Minutes 74 to 79: Personal Interest: His house overlooks the estuary, and he is a member and Treasurer of Cockwood Boat Club.

Cllr Geoff Jung: Minutes 74 and 79: Personal Interest: He is a board member of the Pebblebed Heaths NNR Advisory Board and also a member of Woodbury Parish Council, the area of which includes part of the pebblebed heath and marsh.

72 **Matters of urgency**

There were no matters of urgency.

73 **Confidential/exempt items**

It was agreed that Agenda item 13 be taken in private session. (Minutes 80 and 81 below refers)

74 **Financial Report Update**

Further to Minute 65 of the last meeting on 29 April 2021, additional information as requested was reported.

It was unanimously

Resolved that the Executive Committee:

1. Notes the updated information provided in the report for the variance reported in Table 6 of the April 2021 financial report;
2. Notes the itemised update of Table 6 in the report;
3. Reconsidered the April 2021 Finance report in light of the information provided.

75 **Habitat mitigation team update**

The agenda report provided a regular update from the habitat mitigation delivery team, detailing the initiatives, partnership working and day to day activities of public-facing staff. Continued and effective delivery of the Strategy and the development this enables remained of very high importance to staff and all partners.

The Executive thanked staff for their hard work in the effective delivery of the Strategy.

It was unanimously

Resolved that the Executive Committee:

1. Notes the updates provided by the Habitats Mitigation Officers and Devon Loves Dogs project co-ordinator;
2. Receives a further update at the next meeting of the Executive.

76 **South East Devon Wildlife Communications Key Performance Indicators**

The agenda report set out the KPIs identified around residents website use, signing up to newsletters, and social media engagement, including facebook, twitter and Instagram. Collecting this data on a monthly basis enabled officers to monitor and evaluate it to understand how project delivery, stakeholder engagement and communications efforts are impacting on our overall goals.

It was unanimously

RESOLVED that the Executive Committee:

1. Notes the results of the communications report for the period Feb 2021 – July 2021
2. Receives further reports on communications Key Performance Indicators every 12 months beginning April 2022.

77 **COVID-19 Report** The agenda report detailed the impacts from the Covid pandemic on protected sites and staff and operations, brought about by many factors including changes to the public's behaviour, an unprecedented high level of visitor pressure to protected sites, a significant increase in dog owners and leisure activities such as paddle boarding and boat users, an increase in anti-social behaviour towards staff, cessation of volunteers, and the general health risk to staff of Covid transmission.

It was unanimously

RESOLVED that the Executive Committee:

1. Notes the identification, categorisation and assessment of impacts to the protected sites as a result of the Covid-19 pandemic;

2. Notes the discussion of the impacts and considerations for future management of the sites.

78 **Exe estuary wildlife refuges 3rd annual monitoring report**

The Chair welcomed Philip Saunders and Durwyn Liley from Footprint Ecology who presented the research work and findings on the monitoring of the wildlife refuges.

The Executive Committee approved wildlife refuges, at Exmouth from 15 Sept – 31 Dec and all year round at Dawlish Warren, in October 2017. No fines or enforcement were suggested or recommended and an annual monitoring programme, to report over a 3 year period.

The agenda report and the presentation from Philip Saunders evidenced that the refuges were being effective in reducing disturbance to water birds from recreational activities and positively contributed to the ability of the Exe Estuary to support designated bird populations in the Special Protected Area. It was recommended that the monitoring should continue as part of the mitigation measures, with a further report next year.

The full presentation can be found at https://teignbridge.public-i.tv/core/portal/webcast_interactive/611744

The pandemic had resulted in increased visitor pressure particularly from dog walkers and paddleboard users.

It was unanimously

RESOLVED that the Executive Committee:

1. Notes the results from the third annual wildlife refuge monitoring report;
2. Receives a future report in Jan 2022 proposing next steps for the refuges, to include: sewerage release, planting eel/sea grass, mussel collections, dog walkers' access arrangements and paddle board launching sites.

79 **Monitoring Framework**

The agenda report detailed proposals to create a new monitoring module on the South East Devon Habitat Regulations Partnership website dedicated to reporting progress with each of the elements noted in the Mitigation Monitoring Plans.

It was considered the webpages would assist the public in understanding the purpose of the mitigation measures, and that this would result in more visitors and users of the estuary abiding by the rules to protect the site and wildlife. It would also assist in increasing transparency of the work of the Partnership

It was unanimously

RESOLVED that the Executive Committee:

1. Supports preparation of monitoring webpages for the 2014 South east Devon Habitat Mitigation Strategy and 2016 East Devon Pebblebed Heaths Visitor Management Plan;
2. Delegates authority to the Habitats Regulations Delivery Manager to oversee development of the webpages;
3. Approves a budget of up to £2,000 to create the webpages.

80. **Exclusion of Press And Public**

That under Section 100(A)(4) of the Local Government Act 1972, the Press and public be excluded from the meeting for the following item of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.

81. **Maternity Cover**

Consideration was given to the agenda report.

It was unanimously

RESOLVED

The agenda report be approved.

Councillor Martin Wrigley
Chair

The meeting started at 2.00 pm and ended at 4.03 pm

Car Park Working Group – Car Park Plan 2018 Terms of Reference

Scoping report

Overview

In 2015 the Overview & Scrutiny Committee agreed to set up an Car Park Review Group to undertake a strategic review of the Council's off street parking policies so that Teignbridge's parking policy and operations remain current and effective to reflect the local need, whilst being cost-effective, embracing of new technologies and approaches to car parking.

The review was to specifically examine:

1. Comparisons with other neighbouring local authorities off street car parking policies and charges.
2. Potential modernisation of car parking equipment e.g. charging systems, number plate recognition and use of mobile phones, by identifying which car parks would benefit from this and pay on exit systems.
3. To understand the effects of car parking with the redevelopment of Newton Abbot (Halcyon Road area).
4. To consider the differing needs in each of the following areas: rural/urban/coastal and seasonal charges.
5. Management of Forde House Campus facility to ensure complex related usage.

The Review Group focus was initially on items 1, 2 and 4, with an agreement to review all of the issues in more detail as part of a strategic approach to the Council's Car Parks.

At the Overview and Scrutiny Committee on the 9th April 2018 it was agreed to reconvene the Review Group, to have the following political make up to reflect the balance of the Council: 3 x Conservative Councillors, 2 x Liberal Democrat and 1 x Independent. The Chair of the group is to be appointed at the first meeting of the group on the 8th May 2018. The Portfolio Holder for Car Parks would also be in attendance to observe and input when requested.

Approach

The cross party Review Group will meet to progress a Car Park Plan which will set out how the Council will manage and maintain its car park assets. This will include:

- How fees and charges are reviewed and set, including permits
- The role and purpose of the Council's car parks
- Future investment plans to upgrade the car parks
- Future investment plans to improve the customer's experience
- How the Council will deal with requests related to the car parks
- A review of each car park to look at its primary function and future plans for management
- An overview of which decisions will be made under delegated authority to the Portfolio Holder or officers, and which will go to the Working Group for consideration.

The group will canvass the views of car park users, local businesses, and Town and Parish Councils to help the Council understand how it can best support the needs of the communities in which the car park is located.

The group will be provided with up to date information on car park usage, presentations on emerging technologies, finance, and legislation.

A formal consultation period will form part of this process, and an engagement plan will be developed and presented to the Group.

Recommendations that could involve a budget request will need to be approximately costed for future budget planning.

The Plan will be included on the Overview and Scrutiny work plan.

Timetable.

Review group to meet on a 2 monthly cycle following on from Overview and Scrutiny Committee meetings

Reports to the O&S Committee at the draft consultation stage of the Plan and for final sign off.

Reports to Executive at the draft consultation stage of the Plan and for final sign off.